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# STUDENT'S HANDBOOK

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## CHAPTER ONE

### 1.0 INTRODUCTION

### 1.1 BRIEF HISTORY OF THE COLLEGE

Covenant College of Education is a brain child of Denco Consult Limited. This is an Educational Consultant Firm with many years experience, mobilization, organization and coordination of different Educational programmes at all levels in Abia in particular and Nigeria in general. The overall Academic descents in Nigeria was traced to different factors among which is poor Teachers' Education which informed Covenant College of Education Aba, Nigeria.

### 1.2 THE HISTORICAL ROLE OF COVENANT COLLEGE OF EDUCATION, ABA.

The College of Education is charged with the central mandate and mission of imparting general and vocational education in applied sciences and Vocational Education, coupled with applied research and such extension services as would assist in achieving national self-sufficiency in the minimum time while at the same time catalyzing and sustaining urban development.

The concept of the College is not restricted to Nigeria. Infact, such Colleges are spread all over the world. It has been stated that the general concept originated from the "American General Philosophy of Education" which promised economic development in the Nation and the world at large.

### 1.3 PROSPECT FOR ACADEMIC DEVELOPMENT

The College is generously endowed with highly qualified manpower and the major resource for general development – land. It therefore has unlimited scope for development to achieve its vision of knowledge, applied sciences, commerce and technology.

### 1.4 PHYLOSOPHY/VISION OF THE COLLEGE

As clearly spelt out by the National Commission for the Colleges of Education (NCCE), which is regulatory body by law for all Colleges of Education in Nigeria, the philosophy of this Institution include the production of:

- i. Trained manpower in the applied science, technology and commerce at the sub-professional level.
- ii. Persons with the general knowledge and vocational skills necessary for industrial, agriculture and general economic development of the country.
- iii. Competent teachers in technical fields for primary and junior secondary school classes in accordance with the 6-3-3-4 system of education in Nigeria.
- iv. To be a leading centre for Academic Excellence and Development of Teachers' education through Learning and Research.

Therefore, the philosophy of this institution is not only imparting theoretical knowledge but also giving emphasis to practice skills and experiences so that the finished products' of this College would not only be gainfully employed as teachers, but could also create and generate jobs, having received training in Science, Technical, Vocational and Computer Technology among others.

### **1.5 MISSION**

To produce Teachers with sound mind, integrity, discipline and passionate enough to drive primary and secondary education.

## CHAPTER TWO

### 2.0 INTRODUCTION

#### 2.1 College Management

The College Management has a governing council which is the highest policy making body of the institution. Its membership consists of appointees of the State Government; representing of the Ministries of Education and Finance. The Provost, representatives of the College Academic Staff Union and the Registrar, who serves as the Secretary, are also members. Other Management bodies include: the Management, Academic Board and Principal Officers.

#### 2.2 The Governing Council Members

1. The Chairman who shall be appointed by the Proprietor of the College.
2. Three ex-officio members who shall be:
  - (a) Permanent Secretary, Ministry of Education
  - (b) Director of Higher Education
  - (c) Provost of the College
3. Five members to be appointed by the Proprietor who shall be:
  - (a) Two persons to represent local government's interest.
  - (b) One principal of a post primary school.
  - (c) Two members representing the teaching profession
4. Four other members who shall be:
  - (a) Two persons to be nominated by the Board to represent its interest
  - (b) A representative of the College to be nominated by senior staff members.

#### 2.3 Members of Academic Board

1. Provost  
Chairman
2. Deputy Provost  
Member
3. Librarian  
Member
4. Bursar  
Member
5. All Deans  
Members
6. All Academic Heads of Departments  
Members
7. Academic Secretary

- Assist. Secretary
- 8. Registrar
- Secretary

## **2.4 Management Members**

1. Provost
2. Deputy Provost
3. Registrar
4. Librarian
5. Bursar
6. Director of works

## **2.5 Administrative Setup**

The administrative structure of the College consists of the following departments:

### **2.5.1 Central Administration**

The Central Administration is the highest administrative department of the College. It consists of the offices of the Provost, Deputy Provost, Information Officer and Internal Auditor. The Provost, who is, however, responsible to the Governing Council, is the highest authority in the College. He is the custodian of maintenance of discipline among staff and students of the College. The Provost is also the Chief Accounting Officer of the Institution and controls the expenditure of the College. The Deputy Provost assists, deputizes and/or acts for the Provost when the need arises.

### **2.5.2 Registry Department**

The Registry is headed by the Registrar who serves as the Secretary of the College. He recommends to the Provost for the implementation of administrative and academic decisions. It is also the duty of the registrar to handle all correspondence by the College. The Registry department is subdivided into four:

1. **Academic Division:** It is the responsibility of the academic division to admit and register students, keep academic records and students files as well as oversee the conduct of internal and external examinations.
2. **Student Affairs Division:** The division is responsible for the welfare of students including their social and recreational activities as well as the organization of general sports, orientation of fresh students and supervision of activities of clubs and societies.

3. **Establishment Division:** This division is responsible for staff appointment, promotions and upgrading of deserving members of staff. It is also concerned with in-service training, retirement, pension and other benefits of staff. Other responsibilities include retraining of staff and attracting of desired personnel into the College.
4. **College Clinic:** The College Clinic renders health services to staff and students. It treats minor health problems and refers major ones to appropriate hospitals.

#### 2.5.3 Bursary Department

The Bursary Department is headed by the Bursar who is responsible to the Provost. The Bursar assists and advises the Provost on financial affairs of the College. Students pay all fees through the College Banks Accounts.

#### 2.5.4 Works Department

The Director of Works is the Head of the Department and is directly responsible to the Provost of the Management of the College infrastructures, minor works, security, transport and supervision of College Projects.

#### 2.5.5 Library Division

The Library division is the custodian of all books, journals, newspapers and any other print and non-print materials for the consultations of staff and students. This division is headed by the College Librarian and assisted by Assistant Librarian and other Library Staff.

The Library collects all recorded information and organizes them in orderly manner for easy access by staff and students. Books are kept and arranged on shelves based on classification scheme. The catalogue is alphabetically arranged in the card cabinet and on each completed card catalogue there is a classification number which describes exactly where a book is located on the shelves.

The opening hours of the Library are as follows:

Monday – Friday	-----	8:30am – 6:00pm
Saturdays	-----	8:30am – 12:00noon

The Library closes on Sundays and Public Holidays.

#### 2.5.6 Eligibility for Use of the Library

- (a) All College Staff and Students are eligible to use the Library, except for those who, for one reason or the other, suspended from using it.

- (b) An outsider may be eligible to use the Library as long as approval is granted to him/her by an authorized College Staff.

#### **2.5.7 Registration**

- a) Both staff and students must be registered with the Library before they are allowed to borrow books (print and non-print).
- b) All registered users shall be issued with borrowing cards.
- c) Staff members are issued four borrowing cards while students are issued three.

#### **2.5.8 Loaning out Books**

- a) All registered users must present their borrowing and ID cards at the circulation desk before books are loaned out to them.
- b) Both staff and students can borrow as many books as the number of their borrowing cards at a time unless otherwise specified.
- c) Users are responsible for the care of all borrowed books.

#### **2.5.9 Period of Loan**

- a) Staff can borrow as many as four books at a time i.e. equal to the number of their borrowing cards for a period of one month.
- b) Students can borrow as many as three books at a time for a period of two weeks.
- c) Books on loan can be renewed if they are not required by other users.
- d) Borrowed books must be returned to the Library on or before the last date stamped on the date-due slip attached to the book.

#### **2.5.10 Reserved Book**

- a. Books in the reserved section are not loaned out but are only to be borrowed for a short period of time on deposition of ID Card.
- b. Reserved books must be used within the Library only.

#### **2.5.11 Reservation of Books (Booking)**

Library users can reserve books, which have been borrowed out on loan, at the circulation desk. This is done by filling a reservation card.

#### **2.5.12 Reference Section**

- a. Reference books are available only for consultations. They are not to be removed from the Library. Such materials are released only to staff on written application.
- b. Staff are assigned to this section of the Library to aid users locate books

### 2.5.13 Serials Section

- a. Serials are journals, magazines and newspapers published at regular intervals. These are part of the reference collections and are not be loaned out.
- b. Current Newspapers are displayed for consultations while the previous ones are issued to users on request.

### 2.5.14 E-library Section

E-library is an online service provided by the college authority to the staff and the students. The e-library is a web-based system that enables users to search database. View several categories of documents. The e-library section opens Monday to Friday from 10am to 4pm daily except on weekends.

- a. Students must register with the Library before allowed to use the e-library.
- b. Students must present their identity in the e-library section.
- c. No use of flash drive in the e-library section.
- d. Social media like facebook, whatsapp, chatting and the like are not allowed in the e-library section.

#### i. **Fines/Penalties**

- a. Any user found guilty of mutilation/destruction, removal or stealing of Library material must pay 3 folds of the material and face other disciplinary actions.
- b. All library staff reserve the right to confiscate mobile phones or any musical instrument used, with or without head phone, in the Library.
- c. A fine of N50.00 per book per day is charged on overdue books.
- d. Loss of borrowers' ticket/card is replaced on payment of N500.00 per card.



## CHAPTER THREE

### 3.0 STUDENTS EXAMINATIONS CODE OF CONDUCT

Students admitted into the College are bound by rules and regulations lay down by the College Academic Board. Students are therefore advised to strictly observe these rules and regulations so as to have hitch-free examinations.

#### 3.1 Examination Offences and Penalties

Examination offences have been categorized into twenty five, depending on the magnitude of the offence committed. Each category attracts penalty/punishment proportional to the magnitude of the offence. Punishments range from warning at the examination venue to expulsion from the College as indicated in Table 1.

**Table 1: Examination Offences and Penalties**

S/no	Offences	Penalty
1.	Leaving the examination hall without permission	Carry over the course
2.	Peeping or exchange of verbal information	Carry over the course
3.	Refusal to stop writing or handover script at the end of stipulated period of examination	Carry over the course
4.	Attempting to assist or receive assistance either verbally or in writing from another candidate during examination	Warning and/or carry over the course
5.	Displaying and/or using mobile phone/electronic organizer in the exam hall	Forfeiting the mobile phone or the organizer and carry over the course
6.	Rowdy behavior or refusal to cooperate with invigilator	Suspension for one semester and carryover the course
7.	Possession of relevant materials in the examination hall but not using it	Suspension for one semester and carry over the course
8.	Writing information relevant to the examination on palm, thigh, shirt, trouser etc. whether used or unused.	Suspension for one semester and carry over the course.
9.	Possession and admittance of usage of relevant materials in the examination hall	Suspension for one semester and carryover the course
10.	Possession of relevant materials in the examination hall and there is evidence of copying from it but refused to admit	Suspension for 2 semester and carryover the course
11.	Reoccurrence of any malpractice that attracts carryover/ cancellation of paper	Suspension for 2 semesters and carryover the course
12.	Possession of relevant materials in the examination hall and attempting to	Suspension for 2 semesters and carryover the course

	destroy evidence after apprehension	
13	Swapping of examination booklets during examination	Suspension for 2 semesters and carryover the course
14.	Acting as courier or assisting in answering examination questions outside the examination hall	Suspension for 2 consecutive semesters and carryover the course or handover the suspects to police.
15.	Suspected to have committed examination malpractice and in the process of apprehension escaped with the exhibit.	Suspension for 2 consecutive semesters and carryover the course
16.	Possession of prepared part of College answer booklets (loose sheets) with the intention of inserting or attracting to the booklet of a particular examination	Indefinite suspension pending the outcome of investigation
17.	Bringing in prepared College answer booklet into the examination hall.	Indefinite suspension pending the outcome of investigation
18.	Possession of examination booklet at any point in time.	Indefinite suspension pending the outcome of investigation
19.	Impersonation i.e. a student attempting to write or writing examination for another student	Expulsion of the two students
20.	Impersonation where a non-College student attempts to write or writing examination for a student.	Expulsion of the student and hand over the non-student to the Police.
21.	Physical assault on College staff during examinations	Handover to College Security and expulsion
22.	Failure to appear before committee on examinations and related misconduct	Expulsion
23.	Suspected to have committed examination malpractice and in the process of apprehension escapes with the examination booklet	Expulsion
24.	Reoccurrence of any malpractice that attracts suspension for 1 or 2 consecutive semesters	Expulsion
25.	Any examination malpractice by Pre-NCE student	Expulsion

- N.B:
1. Any NCE II student that commits an offence that attracts suspension for, at least, one semester will not participate in Teaching Practice exercise.
  2. Any NCE III student that commits an offence in second semester that attracts suspension for at least one semester will have his/her results for the semester cancelled.

### 3.2 Conduct of Examinations

1. Candidates should be within the vicinity of the examinations 30 minutes before the commencement of the examinations.
2. No candidate is allowed to enter an examination hall before the arrival of invigilator(s).
3. No candidate is allowed to enter the examination hall 30 minutes after the commencement of the examinations.
4. Candidates who arrive late but within 30 minutes of commencement of examinations should not be allowed extra time.
5. No candidate is allowed to leave the examination hall before the end of first 30 minutes from commencement of the examinations.
6. No candidate should take into an examination hall or have in his/her possession during an examination, any book or paper or written document or any other material whether relevant to the examination or not, unless specifically allowed to do so.
7. An invigilator has the right to confiscate any such document, materials or items as in (6) above.
8. A candidate must not directly or indirectly pass any information, give or accept assistance from any other candidate during examinations.
9. A candidate should not remove from an examination hall any examination material, used or unused unless otherwise authorized.
10. Candidate who wishes to attract the attention of the invigilator should do so by raising his/her hand.
11. When leaving the examination hall, candidate should not leave his/her writing work on the desk but hand it over to the invigilator.
12. smoking, chewing, eating etc are not allowed in examination hall.
13. All candidates shall be thoroughly searched by the invigilators before entering the examination hall.
14. No person(s) other than the invigilator(s), supervisor(s) or examination officer(s) is/are allowed entry into the examination hall when examination is in session.
15. Nursing mother should keep their babies outside the examination hall.
16. A student may be permitted by an invigilator to leave the examination hall for one reason or the other, during the course of examination provided that he/she is being continuously watched by the invigilator.
17. A student must bring ID card, examination permit and current registration receipt to each examination and present them on demand by invigilator(s) or any other authorized person.
18. Each student must fill the attendance register.

19. A student must appropriately provide the information required on the answer booklet cover.
20. Mobile phones and electronic organizers are strictly prohibited in the examination hall.
21. Handbags, briefcases, folders etc, are not allowed into the examination hall.

### **3.3.2 Student Dress Code**

Students should dress decently. Obscene dresses are seriously frowned upon by the College authority. The following dress codes are not allowed on the campus. Their use attracts serious disciplinary measures.

1. Short and skimpy dresses e.g. “body hugs, show-me-your- chest, spaghetti wear” and dresses exposing sensitive parts.
2. Tight shorts and skirts that are above knees (except for sporting purposes).
3. Tattered or perforated jeans.
4. Transparent or see-through dresses.
5. Tight fittings e.g. jeans, skirts, hip start, ‘petra’, ‘lactra’ etc that reveals the contour of the body
6. Underwear such as singlet worn publicly.
7. unkempt appearance such as messy hair and beard.
8. Dressings that make it impossible to wear laboratory coats during practical, or participate actively in practical.
9. Long and tight skirts which are slit in front or at the sides which reveals sensitive parts as the wearer moves on.
10. Wearing T-shirts with obscene captions.
11. Shirts without buttons or are not properly buttoned, leaving the wearer’s bare chest.
12. Wearing of earrings by male students.
13. Wearing artificial hair and plaiting by male students.
14. Wearing of colour eye glasses in a classroom (except on medical grounds).
15. Wearing of trousers that stopped between the knees and ankles or revealing the upper part of the buttocks (ass down).

### **3.3.3 Criminal Offences**

Any student involved in murder, cultism or any other criminal act apart from those in item 4.1.2 will be handed over to the police for prosecution.

**3.3.4 Student Exit**

Students must not willfully absent themselves from lecture, tutorials etc without the permission of the HOD. Absence for more than three days must be with a written permission of the Registrar. Exit forms are obtainable from the student's affairs office for this purpose.

**3.3.5 Student Identification**

Students should be ready to present identity cards on demand by an authorized person(s).

**3.3.6 Use of College Premises**

Permission to use the College premises for meetings, public lecturers etc must be sought from the Registrar through the Students' Affairs Officer at least 72 hours in advance. Students may be required to deposit certain amount against possible damage of College properties.

**3.3.7 Breach of Rules and Regulations**

Any student found guilty of breaking rules and regulations as contained in the College handbook shall be disciplined accordingly.

**3.3.8 Post No Bill**

The College Management is interested in maintaining a clean and healthy environment to members of the College community. As stakeholders, all students have a role to play in maintaining the aesthetic value of the college environment. The College Management has provided bill boards at strategic locations on campus. Students are advised not to post bills indiscriminately on buildings of the College.

## CHAPTER FOUR

### GENERAL STUDENTS ACTIVITIES

#### 4.0 Student Unionism

There shall be an established student union that embodies all students whose constitution shall be approved by the College. Membership of the union is voluntary and open to all matriculated students. Each school is represented by two students nominated by the school through a form of institutionalized student union which provides a means of participatory training for responsible leadership and expression of corporate student views.

#### 4.1 Student Publications

Student publication should be registered with the College through the Students' Affairs Office, Unauthorized publications are not allowed. Publications must satisfy/comply with the following conditions.

1. Student publications including notices, letters or articles for press (radio, newspaper or televisions) on issues affecting the College must receive a prior approval of the Provost or his representative.
2. Authors shall be held responsible for the content of their publications e.g. any libelous statement or indecent remarks on any member of the College (staff or student).
3. A copy of the publication must be submitted to the Registrar through the Dean Students' Affairs and must bear the name(s) of the author(s) or his/her registered pen name, publisher, printer and editor with their addresses.

#### 4.2 Association, Clubs and Society

In order to provide for interaction, collective action and channels of communications, this College allows for the existing of students' association, clubs and societies which are under the supervision of the Students' Affairs Division. The following categories of associations, clubs and societies are registered.

1. **Religious Associations:** Any religious associations within the campus will be registered.
2. **Departmental Associations:** These have been created and registered in order to provide a forum where students of the same department can associate and promote academic activities among themselves. They are controlled by their departments. Departmental associations should be free from religious inclinations. Examples of such associations include Biology Students Association (BIOSA) and National Association of Geography Students (NAGS).
3. **State Associations:** This organ will be registered by the College to enable students from the same state to act as a group in pursuance of common goals.

Such as scholarships, promotion of their State unity and protection of their culture. They are also a source of support to indigent, sick and needy students and provide the first steps in the orientation of new students. Example: National Association of Abia State Students.

4. **Services and Special Interest Association:** These are humanitarian, environmental and similar associations whose aim is mainly service to humanity. They are purely students' creation in pursuit of their ideals and common concerns. E.g. Man 'O' War, Boys Scout, and Asthmatic Students Association. They are highly encouraged.
5. **Sporting Associations:** Students constitute these associations in order to promote interest and participation in a particular type of sporting activity. They are also highly encouraged e.g. Badminton Students Association.
6. **Social Club:** These are students' creations usually with recreations in mind. Though they are registered, special care is taken to observe and supervise them because they are susceptible to infiltration by undesirable elements they may use them as fronts for dubious activities. Students should be sure to join to join the right ones.
7. **Press Clubs:** These exist to provide avenue for the actualization of students' freedom of expression, as they publish magazines, newsletters and newspapers for circulation on campus only. They also serve as a means for students counseling as they publish, advice and guide students for good behavior. They also apply sanctions on students and staff through lampoons, cartoons and satires. The division of Student Affairs closely monitors the publication through staff advisers.

## **1. Regulations for Students Publications**

1. Students' publications shall be registered with the Students' Affairs Division.
2. In the application for registration, the Author shall be required to supply the following information:
  - a. Names and addresses of the Editor and other members of the Editorial Board.
  - b. Names of three editorial advisers, who must be senior members of academic staff, whose consent must have been previously indicated.
  - c. The proposed name of the publication.
  - d. Mode of production i.e. printing, and the address of the printer.
  - e. Any change in (a) and (b) above, after approval has been granted, the Dean students' Affairs should be notified in writing within two weeks of change.



3. Publications must carry, at a convenient place (either on the first or last page), the names of the editors, publishers/printers, including their addresses.
4. Articles, cartoons or any representation in any publication should avoid the ridiculing or making contemptuous statement on individual or group of individuals in the College community and environs. Furthermore, no cartoon shall bear resemblance to any individual.
5. Publishers must avoid obscene publications. For the purpose of these regulations, the following, among other, constitute obscene publications:
6. Any representation that is against the interest of the College.
7. Photographs, cartoons, drawings or any similar material which expose the private life of any member of the College Community.
8. Any unacceptable, uncouth and/or abusive language.
9. Draft publications should be submitted to the office of the Dean of Students' Affairs for clearance.
10. Articles should be written in styles that portray high standard of literacy in the interest of maintaining the good image of the College.

#### **4.4 Scholarships and Bursaries**

The College as an institution does not offer scholarships and bursaries to students. The various State Unions normally liaise with their respective state Scholarship Boards on matters concerning scholarships and bursaries. However, the Students' Affairs Division assists students with scholarship Boards in the country on behalf of the students. In addition, the Division assists students on federal bursaries and merit awards.

#### **4.5 Sporting Activities**

The College provides sporting facilities and equipment for students e.g. football, basketball, volleyball etc. it is pertinent to note that the College is a member of the Nigerian Colleges of Education Games (NICEGA) which takes place bi-annually. The College has been fielding its sports men and women when funds are available for the competitions since it became a member in 1997.

#### **4.6 Students Welfare**

The Student's Affairs Division in conjunction with Students' Welfare and Disciplinary Committee are charged with the responsibility of maintaining student welfare. Students are to make their own arrangement for feeding. The College Management has, however, allowed some private individuals to provide cafeteria facilities to make it possible for food vendors to operate on the campus. The



management has also approved private shop/kiosk owners to provide basic facilities for students.

#### **4.7 Students Channel of Communication**

Students have two communication channels depending on the issue to be communicated.

1. Academic Issues: Students are to channel all academic issues through the HOD concerned where it will be channeled appropriately to the desired target.
2. Other matters: All other matters affecting students other than academics should be channeled through the Student's Affairs Division

#### **4.8 Matriculation and Orientation of Students**

Newly admitted students are given formal recognition in a matriculation ceremony where they take oath to abide by the rules and regulations of the College and be of good conduct/behavior throughout their stay as a student in the College. The Students' Affairs Division of the College is responsible for organizing and communicating the actual date of the matriculation ceremony to all concerned. Orientation of new students is the responsibility of the Students Orientation and Matriculation Committee. The committee organizes lectures, visits, demonstrations etc in order to acquaint the new students with the new environment and the facilities in the College. The programme normally comes up at the end of the registration exercise. The actual date of the orientation is communicated to the students in writing some days to the time.

#### **4.9 Academic Year**

The Academic year is divided into two semesters, first and second semester. The first and second semesters are expected to last for 16 to 18 weeks each (including registration, teaching and examination periods) provided that not less than 15 weeks each are actually devoted to teaching.

#### **4.10 Duration of NCE (Regular)**

The duration for obtaining NCE is a minimum of three academic session (3 years) of two semesters each (a semester must not be less than 15 weeks of teaching and a total of two weeks for registration and examination, making a total of 17 weeks) and a maximum of five academic session (5years). ***This means that, only two probationary years are allowed and these should not be back to back, that is probation after probation.***

#### **4.11 Definition of Course Credit System**

The course credit system, is a quantitative system of organizing the curriculum in which subject areas are broken into units which are examinable and for which students earn credit(s) if passed. The courses are arranged in a progressive order or

in levels of academic progress, e.g. level I or year I courses are 100, level 2 or year II courses are 200 while level III or year III are 300 courses.

#### **4.12 Advantages of Course Credit System**

1. Allows thematic structuring of programmes of study i.e. ability to break courses into convenient and management modules.
2. Allows inter-departmental and inter-disciplinary collaboration in curriculum planning, formulation, teaching and minimizes duplication of courses.
3. Facilitates inter-College transfer, thus enhancing student motility.
4. Permits a diagnostic approach to a students' learning as well as continuous examination of students in each subject area.
5. Allows students, within limits, to move at their own pace.
6. Provides students with greater flexibility in taking elective courses from outside the area of specialization, thereby broaden their educational horizon.
7. Enhances comparability, national standard and national unity.

#### **4.13 Credit Unit**

Courses are assigned weights called credit units. Credit units consist of specified number of student-teacher contact hours per week per semester. Credit units are used in two complimentary ways: as a measure of course weighting and as an indicator of student work load.

1. As a means of course weighting: a course may earn 1, 2, 3 etc credit units. 1 credit unit means 2 hour lecture plus 1 hour of tutorial, 2 credits units means 3 hours lecture plus 1 hour tutorial, 3 credit units mean 4 hour lecture plus 1 hour tutorial per week for 15 weeks of the semester.
2. For another forms of teaching requiring student-teacher contact, the following equivalents may apply:
  - a. Two hours of seminar
  - b. Three hours of laboratory or field work, studio work, practicum, stadium supporting activity etc. in addition to lecture hour.
3. Teaching practice: 18 weeks of teaching to earn 6 credits Students' industrial work experience scheme (SIWES):16 weeks of student attachment to earn 2 credits.
4. Acculturation/language immersion programmes for minimum of twelve (12) weeks to earn 2 credits.
5. As a measure of workload: 1 credit unit means 1 hour lecture per week per semester. Other forms of teaching requiring student-teacher contact include: (i) two hours of seminar (ii) three hours of laboratory, tutorial or field work, clinical practice/practicum, studio practice, sporting activity (iii) six weeks of industrial attachment. In the same vein duration of examination must be in conformity with the course credit unit(s).A one credit unit course is one hour,

two credit unit is two hours and three credit units is two and half hours for each examination.

#### 4.14 Definition of Grade Point (GP), Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)

- i. Grade Point (GP): A grade point derives from the actual percentage raw score for a given course. A raw score is converted into a letter grade and a grade point e.g. 40% score is graded E and 1, as letter grade and grade point respectively.
- ii. Grade Point Average (GPA): this is the average of weighted grade point earned in the course taken during the semester. The GPA is obtained by multiplying the GP attained in each course by the number of the credit units assigned to that course, and then summing these up then dividing by the total number of credit units taken for the semester.
- iii. Cumulative Grade Point Average (CGPA): this is the up-to-date mean of grade point earned by the student in a programme of study. It is an indication of the student's overall performance at any training programme.

$$\text{CGPA} = \frac{\text{Sum of Total Grade Points X Respective Credit Units for a Semester}}{\text{Total Credits for All Courses Registered by the Student}}$$

The College has adopted the grading system using a combination of letters A-F and figures 0-5 grades. A minimum pass mark of 40% (equivalent grade point of 1.00) is also adopted. A minimum CGPA of 1.00 is required for graduation.

**Table 2: Computation of Cumulative Grade Point Average (CGPA)**

Credit Units	Score II	Letter Grade III	Grade Point IV	Grade point average V	Cum. Grade point average VI	Level of Pass in subject VII
Vary according to Contact Hours assigned to each course per week per semester and according to work load carried by student.	70-100	A	5	Derived by multiplying I and IV and dividing by total credit units	4.50-5.00	Distinction
	60-69	B	4		3.50- 4.49	Credit
	50-59	C	3		2.40 – 3.49	Merit
	45-49	D	2		1.50 – 2.39	Pass
	40-44	E	1		1.10-1.49	Pass
	0-39	F	0		0.99	Fail

#### 4.4 Staff/Student Work Load

1. Every student is required to register for a minimum of 18 and a maximum of 24 credit units per semester except for students on field experience of industrial attachment or teaching practice. Number of credit units required by every student for graduation is 132.
2. A full-time staffs should have a **minimum** teaching load of 8 credit unit per semester:

- a. For science based disciplines, this should mean a minimum of 9 lecture hours and two 3 hours laboratory work per week.
- b. For art based disciplines, this should mean a minimum of 9 lecture hours and two 3 hours tutorial work per week.
- c. For certain service courses, the size may be very large, and therefore, proportionate contact hours should be used.

#### **4.5 Semester Examinations**

The College operates the semester of examination where examinations are administered only at the end of every semester.

#### **4.6 Continuous Assessment (CA)**

The College operates with the following:

1. Weighting of 40% for CA and 60% for semester examinations;
2. CA is normally by means of formal and informal test with the formal (formal) given greater weight. Assessment is normally in workshops, laboratories, studios etc. as may be applicable to respective disciplines;

#### **4.7 Attendance**

A student registered for NCE programme must attain a minimum of 75% attendance in each course to qualify him/her to write examinations at the end of the semester.

#### **4.8 Condition for Probation and withdrawal**

1. The common denomination for assessing a student's overall performance in a programme of study, regardless of the number of credit units taken is the CGPA. CGPA is used as a guide for assessing students for probation and withdrawal, taking into accounts the minimum CGPA of 1.00 required for graduation.
2. Probation is a status of a student whose academic performance falls below an acceptable standard. A student whose CGPA is below 1.00 at the end of a particular year of study, earns a period of probation for one academic session.
3. Withdrawal: a candidate whose CGPA is below 1.00 at the end of a particular period of probation should withdraw from the college.
4. Repeating failed courses: subject to the condition for probation and withdrawal, a student may be allowed to repeat the failed courses at the next available opportunity provided that the total numbers of credit units carried during the semester do not exceed 24, and that the grade earned at all the attempts shall count towards the calculation of the CGPA.

#### **4.9 Moderation**

1. Moderation of Pre-NCE and NCE I examination questions and marked scripts is by Board of Internal Examiners and the Academic Board of the College.

2. Moderation of NCE II and III questions and marked answer scripts as well as the projects are by external examiners drawn from sister institutions, universities and other professionals as approved by the Academic Board on recommendations of concerned Head of Departments.

#### **4.9.1 Students' Project**

Final year students must submit a finished project of not less than 500 words. Students have the option of writing their projects in areas of major subject areas.

### **TEACHING PRACTICE**

- a. Student teachers must sign TIME-IN and TIME-OUT of the attendance register provided by the authority of the cooperating school. College supervisors will report appropriately on absenteeism based on this attendance register.
- b. Members of the teaching practice committee shall undertake an on-the-spot checking of students' presence throughout the period of teaching.
- c. Student teachers should refrain from act that infringes on the rules and regulations of the cooperating schools, local area or the laws of the land.
- d. Students will be required to repeat teaching practice if:
  - i. He/she scores less than 40%.
  - ii. He/she absents him/herself from the exercise without permission from the cooperating school authority.
  - iii. Found guilty of gross misconduct e.g. fighting with a student he/she teaches.

If a student is absent from teaching practice for any reason deemed genuine by the academic board, he/she shall be required to make up the missed periods.

### **3. Supervision**

As soon as a student teacher gets to his/her school; he/she is expected to commence teaching one week after the commencement of the T.P. The supervision is usually in three states:

- i. Supervision by cooperating school.
- ii. Supervision by College staff.
- iii. Monitoring by members of teaching practice committee.

**Supervision by cooperating schools:** Cooperating schools are usually requested to assist in the supervision of student teachers posted to their schools. This is to enhance the output of the student teachers.

**Supervision by College Staff:** Supervisors from the College visit various schools to supervise the students on weekly basis. Each student is to be assessed 10 times out of the 16 weeks of the teaching practice period (6

assessments from the college and 4 assessments from the cooperating institution).

**Monitoring by members of teaching practice committee:** The monitor visits and supervises/oversees the activities of the supervisors as well as the student teachers. Each monitor reports his/her findings to the teaching practice committee for appropriate action, where necessary.

### **Students Industrial Work Experience Scheme (SIWES)**

The college started the SIWES programme to supplement the theoretical learning of students from academic institution with exposure to practical industrial activities in their various disciplines. It is a 2 credit unit compulsory course in the school of Vocational Education and department of Computer Science under the School of Sciences.

#### **1. Duration of SIWES**

The duration of the scheme is 16 weeks (8 weeks during long vacation before starting year 2 and 8 weeks during long vacation before starting year 3).

#### **2. The Role of Students on SIWES**

During the industrial attachment period students are expected to:

- i. Be regularly present at their respective places of attachment;
- ii. Keep logbook for recording all training activities and other assignments.
- iii. Be loyal and cooperative to the employers and industry based supervisors to achieve the best result;
- iv. Make sure that the logbooks are signed and stamped at the end of each week by the industry based supervisor.

### **4.10 General Requirements for Graduation**

#### **1. Course Requirement**

- a. Education courses are compulsory to all students.
- b. All students must submit a supervised project before graduation. This is without prejudice to long essay or seminar papers that may be required by departments or in project areas. Three copies of such projects must be typed double space and bound (hard covers). Colour the project cover varies according to Schools.
- c. Teaching practice is compulsory to all students. It last for a minimum of 16 weeks.
- d. Students must pass English and communication skills and any other two courses in general studies.
- e. Vocational and Computer Science students, in addition to the general courses, must pass SIWES.

## 2. Minimum Credit Requirement

Students must obtain a minimum of 132 credits before graduation distributed as follows:

### **SINGLE MAJOR COURSES**

a. Education-----	36 credits
b. First department -----	36 credits
c. Second department -----	36 credits
d. Teaching Practice -----	06 credits
e. General studies -----	18 credits
<b>Total -----</b>	<b>132 credits</b>

### **DOUBLE MAJOR COURSES**

a. Education-----	36 credits
b. Double major subject -----	72 credits
c. Teaching Practice -----	06 credits
d. General studies -----	18 credits
<b>Total -----</b>	<b>132 credits</b>

*Note that in some Departments students may be required to carry more credit loads; what is given here is just the minimum requirement.*

## 4.11 Conditions for Advancement or Withdrawal from Pre-NCE

Pre-NCE programme is designed to groom and upgrade SSCE/TCII/NAPTEB candidates who did not get the requirement for entry into NCE programmes. Pre-NCE students who obtain a minimum CGPA of 1.00 at the end of the year of study shall be allowed to enroll into first year of NCE programme in addition to meeting JAMB requirements. A repeat of not more than one year may be given to a student who failed in the Pre-NCE examination in which case the student shall repeat all the courses.



## CHAPTER FIVE

### 5.0 ACADEMIC PROGRAMMES

#### 5.1 Programmes and Courses

The following programmes are available in the College:

- i. NCE
- ii. Pre-NCE

#### 5.2 General Admission Requirements into NCE Programmes

Candidates wishing to be considered for admissions into the 3-year NCE programme must write the Unified Tertiary Institution Matriculation Examinations (UTME) in subjects relevant to their proposed courses of study. Candidates must, in addition to attaining 180 points at the UTME, meet the following minimum requirements in not more than 2 sittings in any of these examinations:

- i. GCE O' level, SSCE (NECO or WAEC) or NABTEP; Candidate must have 5 credit passes including Mathematics and English in not more than two sittings.
- ii. Grade II Teachers' Certificate (TC II), two passes must be relevant to the course the candidates wishes to study.
- iii. Associate Certificate in Education awarded by an approved institution in Nigeria or abroad is also acceptable.
- iv. CGPA of 1.00 in Pre-NCE examinations in addition to 180 points in JAMB.

#### 5.3 Academic Structure, Programmes and available course

The NCE programmes of the College are divided into Academic Schools which are further subdivided into departments.

#### 5.4 SCHOOLS AND DEPARTMENTS

##### 1. School of Arts and Social Sciences

- a. Department of Christian Religious Studies
- b. Department of Economics
- c. Department of Geography
- d. Department of History

##### Department of Christian Religious Studies

##### NCE 1: First Semester

Course Code	Course Title	Unit	Status
CRS 111	Introduction to the Study of Religion	1	Compulsory
CRS 112	Early History and Religion of Israel from Genesis to the Judges	2	Compulsory
CRS 113	Introduction to the Bible	1	Compulsory
CRS 114	Early Church History	1	Compulsory



CRS115	Introduction to the study of Elementary Greek	1E	Elective
CRS 116	Introduction to Sociology of Religion	1E	Elective
CRS 117	African Traditional Religion	1E	Elective
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE 1: Second Semester**

Course Code	Course Title	Unit	Status
CRS 121	The Life and Teaching of Christ	2	Compulsory
CRS 122	Introduction to the Study of the Pentateuch	1	Compulsory
CRS 123	From the Monarchy to the fall of Judah	2	Compulsory
CRS 124	Introduction to the Study of Elementary Hebrew	1	Elective
CRS 125	Introduction to the Theology of the Old Testament	1	Elective
CRS 126	Introduction to the Study of Islam	1	Elective
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**NCE II: First Semester**

Course Code	Course Title	Unit	Status
CRS 211	Paul and his Writings	1	Compulsory
CRS 212	Methodology of Christian Religious Studies	2	Compulsory
CRS 213	Research Methods	1	Compulsory
CRS 214	Biblical World of the Old Testament	1	Elective
CRS 215	The church from the Reformation to the Evangelical Revival of the 18 <sup>th</sup> Century	2	Compulsory
CRS 216	Christian Doctrine	1	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE II: Second Semester**

Course Code	Course Title	Unit	Status
CRS 221	The Synoptic Gospels	2	Compulsory
CRS 222	Introduction to Christian Ethics	1	Compulsory
CRS 223	Exilic and Post Exilic Judaism	1	Elective
CRS 224	Biblical World of the New Testament	1	Elective
CRS 225	The History of Christianity in West Africa to the 19 <sup>th</sup> century	1	Compulsory
CRS 226	African Independent Church Movement	1	Compulsory
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
CRS 321	St. John's Gospel	1	Compulsory
CRS 322	The Prophets of Israel	2	Compulsory

CRS 323	Ecumenism and Religious Dialogue	1	Compulsory
CRS 324	Acts of the Apostle	1	Compulsory
CRS 325	Philosophy of Religion	2	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

## SUMMARY

### CHRISTIAN RELIGIOUS STUDIES COURSE CONTENTS

NCE YEAR	COMPULSORY	ELECTIVE	TOTAL
YEAR ONE	10	5	15
YEAR TWO	12	3	15
YEAR THREE	06	-	6
OVERALL TOTAL	28	8	36

### Minimum Credits Required for Graduation

Compulsory = 30 credit units

Elective = 2 credit units

Total = 32 credit units

## GRADUATION REQUIREMENTS

### Distribution of minimum credits required for graduation:

- Education Courses - 30 credits
- General Studies courses - 18 credits
- Teaching practice - 06 credits
- C.R.S. courses - 32 credits
- Second teaching subject 32 credits

### Department of Economics

#### NCE 1: First Semester

Course Code	Course Title	Unit	Status
ECO 111	Principles of Economics 1	2	Compulsory
ECO 112	Introduction to Mathematics for Economics	2	Compulsory
ECO 113	Introductory Statistics 1	1	Compulsory
	<b>TOTAL</b>	<b>5</b>	<b>Units</b>

#### NCE 1: Second Semester

Course Code	Course Title	Unit	Status
ECO 121	Principles of Economics II	2	Compulsory
ECO 122	Public Finance	1	Elective
ECO 123	Introductory Statistics II	1	Compulsory
ECO 124	Introduction to Business Finance	1	Elective
ECO 125	Introduction to Accounting	2	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE II: First Semester**

Course Code	Course Title	Unit	Status
ECO 211	Micro Economics	1	Compulsory
ECO 212	Money and Banking	2	Compulsory
ECO 213	Economics Methodology	2	Compulsory
ECO 214	Research Methods	2	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE II: Second Semester**

Course Code	Course Title	Unit	Status
ECO 221	Macro Economics	2	Compulsory
ECO 222	Introduction to Business Economics	1	Elective
ECO 223	Economics of Production	2	Compulsory
ECO 224	Structure of the Nigerian Economy	1	Elective
ECO 225	Development Economics	2	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
ECO 321	Applied Economics	2	Compulsory
ECO 322	International Economics	2	Compulsory
ECO 323	History of Economic Thought	1	Elective
ECO 324	Labour Economics	1	Elective
ECO 325	Human Resource Development	2	Compulsory
	<b>TOTAL</b>	<b>8</b>	<b>Units</b>

**SUMMARY**
**ECONOMICS COURSE CONTENTS**

NCE YEAR	COMPULSORY	ELECTIVE	TOTAL
YEAR ONE	10	2	12
YEAR TWO	13	2	15
YEAR THREE	6	2	8
OVERALL TOTAL	29	6	35

**Minimum Credits Required for Graduation**

Compulsory	=	29 credit units
Elective	=	3 credit units
Total	=	32 credit units

## GRADUATION REQUIREMENTS

### Distribution of minimum credits required for graduation:

- |                            |   |            |
|----------------------------|---|------------|
| a. Education Courses       | - | 30 credits |
| b. General Studies courses | - | 18 credits |
| c. Teaching practice       | - | 06 credits |
| d. Economics courses       | - | 32 credits |
| e. Second teaching subject |   | 32 credits |

## DEPARTMENT OF GEOGRAPHY

### NCE 1: First Semester

Course Code	Course Title	Unit	Status
GEO 111	The earth in relation to the sun	2	Compulsory
GEO 112	Map Reading and Interpretation	2	Compulsory
GEO 113	Geomorphology	2C	Compulsory
GEO 114	Local Geography	2	Compulsory
	<b>TOTAL</b>	<b>8</b>	<b>Units</b>

### NCE 1: Second Semester

Course Code	Course Title	Unit	Status
GEO 121	Climatology	2	Compulsory
GEO 122	Biogeography	2	Compulsory
GEO 123	Man and His environment	1	Compulsory
	<b>TOTAL</b>	<b>5</b>	<b>Units</b>

### NCE II: First Semester

Course Code	Course Title	Unit	Status
GEO 211	Regional Geography of Nigeria	2	Compulsory
GEO 212	Introduction to NERDC National Curriculum for Geography	1	Compulsory
GEO 213	Population Geography	1	Compulsory
GEO 214	Settlement Geography	1	Compulsory
GEO 215	Geographic Thought and Development of Geography in Nigeria	2	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

### NCE II: Second Semester

Course Code	Course Title	Unit	Status
GEO 221	Practicum of NERDC National Curriculum for Geography	2	Compulsory
GEO 222	Research Methods in Geography	1	Compulsory
GEO 223	Regional Geography of West Africa	1	Compulsory
GEO 224	Fieldwork in Geography	2	Elective
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
GEO 321	Regional Geography of Africa	1	Compulsory
GEO 322	Resources of Developing Regions outside Africa	1	Elective
GEO 323	Political Geography	1	Elective
GEO 324	Economic Geography	1	Compulsory
GEO 325	Geography of the Developed World	2	Compulsory
GEO 326	Elementary Land Survey	1	Compulsory
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**SUMMARY**
**GEOGRAPHY COURSE CONTENTS**

NCE YEAR	COMPULSORY	ELECTIVE	TOTAL
YEAR ONE	13	-	13
YEAR TWO	13	-	13
YEAR THREE	5	2	7
OVERALL TOTAL	31	2	33

**Minimum Credits Required for Graduation**

Compulsory = 31 credit units

Elective = 1 credit units

Total = 32 credit units

**GRADUATION REQUIREMENTS**
**Distribution of minimum credits required for graduation:**

- a. Education Courses - 30 credits
- b. General Studies courses - 18 credits
- c. Teaching practice - 06 credits
- d. Geography courses - 32 credits
- e. Second teaching subject 32 credits

**DEPARTMENT OF HISTORY**
**NCE 1: First Semester**

Course Code	Course Title	Unit	Status
HIS 111	Historiography	1	Compulsory
HIS 112	Major World Civilization	1	Compulsory

HIS 113	West Africa up to 1800	2	Compulsory
HIS 114	Nigeria up to 1800	2	Compulsory
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**NCE 1: Second Semester**

Course Code	Course Title	Unit	Status
HIS 121	Egypt and the Nile Valley	1	Elective
HIS 122	North Africa up to 1800	1	Elective
HIS 123	East and Central Africa up to 1800	2	Compulsory
HIS 124	Economic History of Nigeria from the Earliest times to 1800	2	Compulsory
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**NCE II: First Semester**

Course Code	Course Title	Unit	Status
HIS 211	Methodology	2	Compulsory
HIS 212	Research Methods and Field Trips	2	Compulsory
HIS 213	Themes in World History (1750-1919)	2	Compulsory
HIS 214	European Conquest and African Resistance	1	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE II: Second Semester**

Course Code	Course Title	Unit	Status
HIS 221	Southern Africa up to 1800	2	Compulsory
HIS 222	Nigeria in the 19 <sup>th</sup> century	2	Compulsory
HIS 223	Economic History of Africa since 1800	1	Compulsory
HIS 224	Local and Regional History	2	Compulsory
HIS 225	Introduction to Archeology	1	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
HIS 321	Nigeria in the 20 <sup>th</sup> Century	2	Compulsory
HIS 322	Third World	1	Elective
HIS 323	Africa in the 20 <sup>th</sup> century	2	Compulsory
HIS 324	Southern Africa since 1800	1	Elective
HIS 325	World History from 1919 to the present	2	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

## SUMMARY

### HISTORY COURSE CONTENTS

NCE YEAR	COMPULSORY	ELECTIVE	TOTAL
YEAR ONE	10	2	12
YEAR TWO	13	2	15
YEAR THREE	6	2	8
OVERALL TOTAL	29	6	35

### Minimum Credits Required for Graduation

Compulsory = 31 credit units

Elective = 1 credit units

Total = 32 credit units

## GRADUATION REQUIREMENTS

### Distribution of minimum credits required for graduation:

- Education Courses - 30 credits
- General Studies courses - 18 credits
- Teaching practice - 06 credits
- History courses - 32 credits
- Second teaching subject 32 credits

### DEPARTMENT OF SOCIAL STUDIES

#### NCE 1: First Semester

Course Code	Course Title	Unit	Status
SOS 111	Foundation of Social Studies	2C	Compulsory
SOS 112	Man and his Social Environment	2C	Compulsory
SOS 113	Man and his Physical Environment	2C	Compulsory
	<b>TOTAL</b>	<b>6C</b>	<b>Units</b>

#### NCE 1: Second Semester

Course Code	Course Title	Unit	Status
SOS 121	Introduction to NERDC Curriculum for Social Studies	2	Compulsory
SOS 122	Nigeria as a nation	1	Elective
SOS 123	Origin and Nature of man	1	Elective
SOS 124	Man and his Economic Activities	2E	Elective
SOS 125	Man and his Government	2C	Compulsory
	<b>TOTAL</b>	<b>6C</b>	<b>Units</b>

**NCE II: First Semester**

Course Code	Course Title	Unit	Status
SOS 211	Nigeria Political Life	2C	Compulsory
SOS 212	Practicum of NERDC National Curriculum for Social Studies	2C	Compulsory
SOS 213	Social Studies Research Methods and Statistics	2C	Compulsory
SOS 214	Field Trip	3C	Compulsory
	<b>TOTAL</b>	<b>8C</b>	<b>Units</b>

**NCE II: Second Semester**

Course Code	Course Title	Unit	Status
SOS 221	Issues and Problems of National Development and Modernization	2C	Compulsory
SOS 222	Citizenship Education	2C	Compulsory
SOS 223	Social Services and Social Change in Nigeria	1E	Elective
SOS 224	Law Related Education	1E	Elective
SOS 225	Transportation and Communications	1E	Elective
	<b>TOTAL</b>	<b>5C</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
SOS 321	Population and Family Life Education	2C	Compulsory
SOS 322	Nigeria's External Relations	2C	Compulsory
SOS 323	Social Institutions	1E	Elective
SOS 324	Globalization	1E	Elective
	<b>TOTAL</b>	<b>5C</b>	<b>Units</b>

**SUMMARY**
**SOCIAL STUDIES COURSE CONTENTS**

NCE YEAR	COMPULSORY	ELECTIVE	TOTAL
YEAR ONE	16	4	20
YEAR TWO	12	4	16
YEAR THREE	4	2	6
OVERALL TOTAL	32	10	42

**Minimum Credits Required for Graduation**

Compulsory	=	32 credit units
Elective	=	5 credit units
Total	=	37 credit units



## GRADUATION REQUIREMENTS

### Distribution of minimum credits required for graduation:

- |                            |   |            |
|----------------------------|---|------------|
| a. Education Courses       | - | 30 credits |
| b. General Studies courses | - | 18 credits |
| c. Teaching practice       | - | 06 credits |
| d. Social Studies courses  | - | 32 credits |
| e. Second teaching subject |   | 32 credits |

## 2. SCHOOL OF EARLY CHILDHOOD CARE AND PRIMARY EDUCATION

- Early Childhood Care and Education ECCE
- Primary Education Departments (PED)

### DEPARTMENT OF EARLY CHILDHOOD CARE AND EDUCATION (ECCE)

#### NCE 1: First Semester

Course Code	Course Title	Unit	Status
ECE 111	Introduction to Early Childhood	1	Compulsory
ECE 112	Child Development	1	Compulsory
ECE 113	Child Health and Nutrition	2	Compulsory
ECE 114	Child Growth and Survival	1	Compulsory
ECE 115	Basic Communication Skills	2	Compulsory
ECE 116	Safety Measures	2	Compulsory
ECE 117	Practicum in ECCE I	2	Compulsory
ECE 118	Introduction Basic Design	2	Compulsory
	<b>TOTAL</b>	<b>13</b>	<b>Units</b>

#### NCE 1: Second Semester

Course Code	Course Title	Unit	Status
ECE 121	Physical Development	1	Compulsory
ECE 122	Social and Moral Development	2	Compulsory
ECE 123	Play and the Child's learning	2	Compulsory
ECE 124	Assessment and Evaluation	2	Compulsory
ECE 125	Pre-Reading/Reading Skills	2	Compulsory
ECE 126	Play Ground and Play Equipment	2	Compulsory
ECE 127	Early Childhood Science	2	Compulsory
	<b>TOTAL</b>	<b>13</b>	<b>Units</b>

#### NCE II: First Semester

Course Code	Course Title	Unit	Status
ECE 211	The Home and the Child	2	Compulsory
ECE 212	Music and Dance	2	Compulsory
ECE 213	The Child and the Environment	2	Compulsory
ECE 214	Pre-Writing/Writing	2	Compulsory
ECE 215	Technology for the Early Years	1	Compulsory
ECE 216	Early Childhood Curr. & Methods	2	Compulsory
ECE 217	Practicum in ECCE II	3	Compulsory
	<b>TOTAL</b>	<b>14</b>	<b>Units</b>

**NCE II: Second Semester**

Course Code	Course Title	Unit	Status
ECE 221	Children with Special Needs	2	Compulsory
ECE 222	Language Development	2	Compulsory
ECE 223	Cognitive Development	1	Compulsory
ECE 224	Child Policy Issues in Nigeria	2	Compulsory
ECE 225	Elements of Research in ECCE	2	Compulsory
ECE 226	Basic Computer Studies & Use	2	Compulsory
ECE 227	Production and Use of Instruction Materials	2	Compulsory
	<b>TOTAL</b>	<b>13</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
ECE 321	Admin. And Supervision of ECCE	2	Compulsory
ECE 322	Visual Arts and Creative Devt.	2	Compulsory
ECE 323	Children's Literature	2	Compulsory
ECE 324	Entrepreneurship in ECCE	2	Elective
ECE 325	Contemporary issues in ECCE	2	Elective
ECE 326	Mathematical Skills in Early Years	3	Compulsory
	<b>TOTAL</b>	<b>13</b>	<b>Units</b>

**SUMMARY**
**Minimum Credits Required for Graduation**

Total number of units available	=	64
Number of Compulsory units	=	62
Number of Elective units	=	2
Minimum number of units for graduation	=	64

**PRIMARY EDUCATION (PED)**
**NCE 1: First Semester**

Course Code	Course Title	Unit	Status
EDU 112	Education Psychology I (Child Studies )	2	C
EDU 113	Principles and Methods of Teaching	2	C
PED 111	Foundation of Education	2	C
PED 112	English Language Studies in Primary Education 1	2	C
PED 113	Mathematics in Primary Education 1	2	C
PED 114	Basic Science and Technology 1	2	C
PED 115	Home Economics in Primary Education	1	E
PED 116	Agricultural Education in Primary Education	1	E
PED 117	Social Studies in Primary Education 1	2	C
PED 118	Nigerian languages in Primary Education 1: Hausa	2	C
PED 119	Physical and Health Education in Primary Education1	2	C

GSE 111	General Education 1	1	C
GSE 112	Introduction to Library Studies	1	C
GSE 113	Basic General Mathematics I	1	C
	<b>TOTAL CREDIT</b>	<b>22</b>	

- *One elective must be selected in first semester NCE I*

### NCE 1: Second Semester

Course Code	Course Title	Unit	Status
EDU 121	Sociology of Education	2	C
EDU 122	Introduction to Teacher Education	2	C
EDU 124	Theory and Practice of Child Friendly Schools	2	C
PED 121	English Language Studies in Primary Education II	2	C
PED 122	Mathematics in Primary Education II	2	C
PED 123	Social Studies in Primary Education II	2	C
PED 124A	Home Economics in Primary Education II	1	E
PED 124B	Agricultural Science in Primary Education II	1	E
PED 125	Cultural and Creative Arts Curr. And Methods for Primary schools	2	C
PED 126	Arabic Language in Primary Education I	2	E
PED 127	French in Primary education I	2	E
PED 128	School Observation	2	C
PED 129A	Christian Religious Studies and Moral Education in Primary Education I	1	E
	<b>TOTAL</b>	<b>23</b>	

- *One elective must be selected in second semester NCE I*

### NCE II: First Semester

Course Code	Course Title	Unit	Status
EDU 211	Practicum in classroom management and organization	1	C
EDU 212	Educational Technology: Theory and practice	2	C
EDU 213	Micro-teaching: Theory	1	C
PED 211	Basic Science and Technology 11	2	C
PED 212	Educational Technology: Comm. Prodn. & Improvisation	2	C
PED 213A	(i) Christian Religious Studies and Moral Education in Primary Education OR	1	OP
PED 213B	(ii) Islamic Religious Studies and Moral Education in Primary Education		
PED 214	Nigerian languages in Primary education II: Hausa	2	C
PED 215	Physical and Health Education in Primary Edu.	2	C
PED 216	Social Studies in Primary Education III	2	C
PED 217	English Language in Primary education III	2	C
PED 218	French in Primary Education II	1	E
PED 219	Arabic in Primary Education II	1	E
GSE 211	General English II	1	C
GSE 212	Basic General Mathematics	1	C
GSE 213	Introduction to Computers	1	C
	<b>TOTAL</b>	<b>23</b>	<b>Units</b>

- *One elective must be selected in first semester NCE II*

**NCE II: Second Semester**

Course Code	Course Title	Credits	Status
EDU 221	Curriculum Studies 1	1	C
EDU 222	Measurement and Evaluation	1	C
EDU 223	Micro-teaching: Practicum	1	C
PED 221	Research Method in Primary Education	1	C
PED 222	Mathematics in Primary Education	2	C
PED 223	English in Primary Education	2	C
PED 224	Social Studies in Primary School	2	C
PED 225	Basic Science and Technology in Primary Education	1	C
PED 226	Nigerian languages L1 and L2 in Primary Education	2	C
PED 227A	(iii) Christian Religious Studies and Moral Education in Primary Education OR	2	OP
PED 227B	(iv) Islamic Religious Studies and Moral Education in Primary Education		
PED 228A PED 228B	Primary Home Economics Curr. And Methods; OR Primary Agricultural Education Method	2	E
GSE 221	General English IV	2	C
GSE 222	Basic General Mathematics III	1	C
GSE 223	Citizenship Education	1	C
GSE 224	Entrepreneurship	1	C
	<b>TOTAL CREDITS</b>	<b>22</b>	

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Credits	Status
EDU 321	Curriculum Studies II	1	C
EDU 323	Research Project	2	C
EDU 324	Introduction to theory and Practice of Guidance and Counselling	1	C
PED 321	Primary School Planning, Administration and Supervision	2	C
PED 322	Computer Appreciation and Application	1	C
PED 323	English Language Studies IV	2	C
PED 324	Mathematics in Primary Education III	2	C
PED 325	Basic Science and Technology in Primary Education III	2	C
PED 326	Cultural and Creative Arts in Primary Education II	2	C
PED 327	Coaching and Management of Sports in Primary Education	2	C
PED 328A	Basic French in Primary Education OR	1	E
PED 328B	Basic Arabic in Primary Education	1	E
PED 329	Nigerian Languages in Primary Education II: Hausa	2	C
GSE 321	General English V	1	C
GSE 322	Science and Technology in Society	1	C
	<b>TOTAL CREDITS</b>	<b>22</b>	

## SUMMARY

YEAR	1 <sup>ST</sup> SEMESTER	2 <sup>ND</sup> SEMESTER	TOTAL
YEAR 1	21	23	44
YEAR 2	23	23	46
YEAR 3	TP 06	22	28
<b>TOTAL</b>	<b>50</b>	<b>68</b>	<b>118</b>

### 3. SCHOOL OF EDUCATION

- Department of Curriculum and Instruction
- Department of Philosophical Foundations
- Department of Educational Psychology
- Department of General Studies
- Department of Primary Education Studies (PES)

#### NCE 1: First Semester

Course Code	Course Title	Unit	Status
EDU 111	History of Education in Nigeria	1	Compulsory
EDU 112	Education Psychology 1 (Child Development)	2	Compulsory
EDU 113	Principles and Methods of Teaching at Junior Secondary Level	2	Compulsory
	<b>TOTAL</b>	<b>5</b>	<b>Units</b>

#### NCE 1: Second Semester

Course Code	Course Title	Unit	Status
EDU 121	Sociology of Education	1	Compulsory
EDU 122	Introduction to Teacher Education	1	Compulsory
EDU 123	Philosophy of Teacher Education	1	Compulsory
EDU 124	Theory and Practice of Child Friendly Schools	2	Compulsory
EDU 125	Education Psychology II	2	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

#### NCE II: First Semester

Course Code	Course Title	Unit	Status
EDU 211	Practicum in Classroom Management and Organization	1	Compulsory
EDU 212	Educational Technology: Theory and Practice	2	Compulsory
EDU 213	Micro-Teaching: Theory and Practice	1	Compulsory
EDU 214	Introduction to Research Methods	1	Compulsory
EDU 215	Education of Special Target Groups	1	Elective
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

#### NCE II: Second Semester

Course Code	Course Title	Unit	Status
EDU 221	Curriculum Studies 1	1	Compulsory
EDU 222	Measurement and evaluation	2	Compulsory
EDU 223	Micro-Teaching Practicum	1	Compulsory

EDU 224	Educational Administration, Planning and Supervision	2	Compulsory
EDU 225	Introduction to Special Education	1	Compulsory
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
EDU 321	Curriculum Studies II	1	Compulsory
EDU 322	Adolescent Psychology	1	Compulsory
EDU 323	Research Project	2	Compulsory
EDU 324	Introduction to Theory and Practice of Guidance and Counseling	2	Compulsory
EDU 325	Introduction to Adult and Non-formal Education	1	Elective
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**SUMMARY**

Total Number of credits = 36

Compulsory credits = 30(Elective inclusive)

Minimum number of units = 36 (Teaching Practice inclusive)

**NCE 1: First Semester**

Course Code	Course Title	Unit	Status
GSE 111	General English I	1	Compulsory
GSE 112	Introduction to Library Studies	1	Compulsory
GSE 113	Basic General Mathematics I	1	Compulsory
	<b>TOTAL</b>	<b>3</b>	<b>Units</b>

**NCE 1: Second Semester**

Course Code	Course Title	Unit	Status
GSE 121	General English II	1	Compulsory
GSE 122	Basic General Mathematics II	1	Compulsory
GSE 123	Introduction to Computer Science I	1	Compulsory
GSE 124	FLEHI- Family Life and Emerging Health issues	1	Compulsory
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

**NCE II: First Semester**

Course Code	Course Title	Unit	Status
GSE 211	General English III	1	Compulsory
GSE 212	Basic General Mathematics III	1	Compulsory
GSE 213	Introduction to Computer Studies II	1	Compulsory
	<b>TOTAL</b>	<b>3</b>	<b>Units</b>

**NCE II: Second Semester**

Course Code	Course Title	Unit	Status
GSE 221	General English IV	2	Compulsory
GSE 222	Basic General Mathematics IV	1	Compulsory
GSE 223	Citizenship Education	1	Compulsory
GSE 224	Entrepreneurship	1	Compulsory
	<b>TOTAL</b>	<b>5</b>	<b>Units</b>

**NCE III: First Semester**

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	Compulsory

**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
GSE 321	General English IV	1	Compulsory
GSE 322	Basic General Mathematics V	1	Compulsory
GSE 323	Science and Technology in Society	1	Elective
GSE 324	Political Economy	1	Elective
	<b>TOTAL</b>	<b>4</b>	<b>Units</b>

**SUMMARY**

Total Number of credits	=	19
Compulsory credits	=	18
Number of elective units	=	01
Minimum number of units required for graduation	=	18

**GRADUATION REQUIREMENTS**

Candidates for the award of NCE Certificates are required among others, to earn at least 30 credits in General Education Courses, 6 credits in Technical Practice and 18 credits in General Studies Education (totaling 54 credits in the Education component of the NCE programme) for graduation viz:

General Education	30 credits
Teaching Practice	06 credits
GSE	18 credits
<b>Total</b>	<b>54 credits</b>

#### 4. SCHOOL OF LANGUAGES

- a. Department of English
- b. Department of Igbo Language

##### NCE 1: First Semester

Course Code	Course Title	Unit	Status
E NG 111	Practical Listening Skills and Speech work	2	C
E NG 112	Introduction to Phonetics and Phonology	2	C
E NG 113	Basic Grammar	2	C
ENG 114	Introduction to Literature	1	C
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

##### NCE 1: Second Semester

Course Code	Course Title	Unit	Status
E NG 121	Basic Reading Skills and Comprehension	2	C
E NG 122	English Language and Literature Methods	2	C
E NG 123	Modern African Literature/Female Writers in Africa	2	C
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

##### NCE II: First Semester

Course Code	Course Title	Unit	Status
E NG 211	The Structure of English	2	C
E NG 212	Applied English Linguistics	2	C
E NG 213	Selected European Authors	2	C
E NG 214	Research Method	2	C
	<b>TOTAL</b>	<b>8</b>	<b>Units</b>

##### NCE II: Second Semester

Course Code	Course Title	Unit	Status
E NG 221	Composition	2	C
E NG 222	Summary Writing Skills	1	C
E NG 223	Critical Theory and Criticism	2	C
E NG 224	Youth Adult Literature	1	C
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

##### NCE III: First Semester

Course Code	Course Title	Unit	Status
EDU 311	Teaching Practice	6	C



**NCE III: Second Semester**

Course Code	Course Title	Unit	Status
E NG 321	Long Essay	1	C
ENG 322	Varieties of English Stylistics	2	C
E NG 323	Theatre and Drama in Education	1	E
E NG 324	Language Testing	1	C
ENG 325	Orature	1	E
	<b>TOTAL</b>	<b>4C + 1E = 5</b>	<b>Units</b>

**SUMMARY**

Course Status	Total
Compulsory Courses	31 Credit Units
Elective Courses	01 Credit Units
<b>Total</b>	<b>32 Credit Units</b>

**GRADUATION REQUIREMENTS**
**Distribution of Minimum Credits Required for Graduation:**

a. Education courses	-	30 credits
b. General Studies Courses	-	18 credits
c. Teaching Practice	-	06 credits
d. English Course	-	32 credits
e. Second teaching subject	-	32 credits
<b>Total</b>	<b>-</b>	<b>118 credits</b>

**LANGUAGE FRANCAISE**
**NCE 1: (Premier Semestre)**

Course Code	Course Title	Unit	Status
FRE 111	Expression Orale 1	2	C
FRE 112	Grammaire 1	2	C
FRE 113	Expression Ecrite 1	1	C
FRE 114	Civilization Francophone	1	E
	<b>TOTAL</b>	<b>7</b>	

**NCE 1: (Deuxieme Semestre)**

Course Code	Course Title	Unit	Status
FRE 121	Expression Orale II	2	C
FRE 122	Grammaire II	2	C
FRE 123	Expression Ecrite II	1	C
FRE 124	Introduction to a la methodologie de l'enseignement du francais	1	C
	<b>TOTAL</b>	<b>6</b>	

**NCE II: (Premier Semestre)**

Course Code	Course Title	Unit	Status
FRE 211	Expression of Orale III	2	C
FRE 212	Grammaire III	2	C
FRE 213	Expression Ecrite III	1	C
FRE 214	Introduction to a la' methodologie de l'enseignement du francais	1	C
FRE 215	Introduction to a la litterature Francophone Africaine d'Expression Francaise	1	E
FRE 216	Civilization Francophone II	1	E
FRE 217	Phonetique et phonologie	1	C
	<b>TOTAL</b>	<b>7C + 1E =8</b>	<b>Units</b>

**NCE II: (Deuxieme Semestre)**

Course Code	Course Title	Unit	Status
FRE 221	Expression Orale IV	2	C
FRE 222	Grammaire IV	2	C
FRE 223	Programme d'Immersion Linguistique	2	C
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**NCE III: (Premier Semestre)**

Code	Description Du Cours	Unit	Status Du Cours
Ce semestre est reserve pour le programme de l'enseignement pratique aux etudiants en troisieme annee			

**NCE III: (Deuxieme Semestre)**

Course Code	Course Title	Unit	Status
FRE 321	Expression Orale V	1	C
FRE 322	Grammaire V	2	C
FRE 323	Litterature Francaise	1	E
FRE 324	Traduction (Theme et Version)	1	C
FRE 325	Expression ecrite IV	1	C
FRE 326	Litterature Francophone Africaine d' Expression Francaise II	1	E
	<b>TOTAL</b>	<b>4C + 1E = 6</b>	<b>Units</b>

**SUMMARY**

Course Status	Total
Compulsory Courses	31 Credit Units
Elective Courses	01 Credit Units
<b>Total</b>	<b>32 Credit Units</b>

## GRADUATION REQUIREMENTS

### Distribution of Minimum Credits Required for Graduation:

a. Education courses	-	30 credits
b. General Studies Courses	-	18 credits
c. Teaching Practice	-	06 credits
d. English Course	-	32 credits
e. Second teaching subject	-	32 credits
<b>Total</b>	-	<b>118 credits</b>

#### Afo Kembu – Simesta Kembu

Course Code	Course Title	Unit	Status
IGBOL <sub>1</sub> 111	Nsiritolite OmumuAsusuna Aguguala Igbo	3	C
IGBOL <sub>1</sub> 112	Nduba na Fonetiikisi na Fonoloji Igbo	2	C
IGBOL <sub>1</sub> 113	Nduba n'Utoasusu na mofoloji Igbo	2	C
IGBOL <sub>1</sub> 114	Ide Edemedede na aghotaaza	8	C
	<b>TOTAL</b>	<b>8</b>	

#### Afo Nkembu: Simesta Nke Abuo

Course Code	Course Title	Unit	Status
IGBOL <sub>1</sub> 121	Usoro Nkuzi	2	C
IGBOL <sub>1</sub> 122	Nduba n'agumaguonu na nke e dere ede	2	C
IGBOL <sub>1</sub> 123	Ndu Ndi Igbo gbasatara Omenala Ha, Ewumewu ndi Igbo na Njem mmata	2	C
	<b>TOTAL</b>	<b>6</b>	

#### Afo Nke Abuo

Course Code	Course Title	Unit	Status
IGBOL <sub>1</sub> 211	Odinigha Igbo	2	C
IGBOL <sub>1</sub> 212	Utoasusu na Mofoloji Igbo	2	C
IGBOL <sub>1</sub> 213	Usoro Nkuzi na Nkuzi nta	2	C
IGBOL <sub>1</sub> 214	Nduba na Usoro Nchocha	1	C
	<b>TOTAL</b>	<b>7</b>	<b>Units</b>

#### Afo Nke Abuo: Simesta Nke Abuo

Course Code	Course Title	Unit	Status
IGBOL <sub>1</sub> 221	Ejije Igbo	1	C
IGBOL <sub>1</sub> 222	Akanka Igbo	1	C
IGBOL <sub>1</sub> 223	Nkwenye na Ekpemekpe Ndi Igbo	1	C
IGBOL <sub>1</sub> 224	Omumu Abu Igbo Ndi a hooro	1	C
IGBOL <sub>1</sub> 225	Iji asusu Igbo aru oru	1	C
IGBOL <sub>1</sub> 226	Ntughari n'igbo	1	C
	<b>TOTAL</b>	<b>6</b>	<b>Units</b>

**Afo Nke Ato: Simesta Nke Mbu**

Course Code	Course Title	Unit	Status
EDU 311	Omumu Nkuzi	6	C

**Afo Nke Ato: Simesta Nke Abuo**

Course Code	Course Title	Unit	Status
IGBOL <sub>1</sub> 321	Olundi	1	C
IGBOL <sub>1</sub> 322	Fonetiks na Fonoloji Katara ahu	1	C
IGBOL <sub>1</sub> 323	Mofoloji na Utoasusu Igbo katara ahu	1	E
IGBOL <sub>1</sub> 324	Projekiti		C
IGBOL <sub>1</sub> 325	Okwu a kpu n'onu na ndu Ndigbo	1	C
	<b>TOTAL</b>	<b>5</b>	

**SUMMARY**

Course Status	Total
Compulsory Courses	31 Credit Units
Elective Courses	01 Credit Units
<b>Total</b>	<b>32 Credit Units</b>

**GRADUATION REQUIREMENTS**
**Distribution of Minimum Credits Required for Graduation:**

a. Education courses	-	30 credits
b. General Studies Courses	-	18 credits
c. Teaching Practice	-	06 credits
d. English Course	-	32 credits
e. Second teaching subject	-	32 credits
<b>Total</b>	<b>-</b>	<b>118 credits</b>

**COURSE COMBINATIONS OF VARIOUS SCHOOLS**
**Course Combination for School of Arts and Social Sciences**

1. CRS/Igbo
2. Christian Religious Studies/English (CRS/ENG)
3. Christian Religious Studies/Geography (CRS/GEO)
4. Christian Religious Studies/Economics (CRS/ECO)
5. Christian Religious Studies/History (CRS/HIS)
6. Economic/Geography (GEO/HIS)
7. History/English (HIS/ENG)
8. History/Social Studies (HIS/SOS)
9. History/French (HIS/FRE)
10. Social Studies/Geography (SOS/GEO)

11. Social Studies/Economics (SOS/ECO)
12. Social Studies/Igbo

**Course Combinations for School of Languages**

1. English/Igbo
2. English/French (ENG/FRE)
3. English/Economics (ENG/ECO)
4. English/Geography (ENG/GEO)
5. English/Social Studies (ENG/SOS)

**Course Combinations for School of Sciences**

1. Biology/Physics (BIO/PHY)
2. Biology/Chemistry (BIO/CHEM)
3. Biology/Integrated Science (BIO/ISC)
4. Biology/Mathematics (BIO/MAT)
5. Biology/Mathematics (BIO/GEO)
6. Chemistry/Physics (CHE/PHY)
7. Chemistry/Integrated Science (CHE/ISC)
8. Chemistry/Mathematics (CHE/MAT)
9. Chemistry/Geography (CHE/GEO)
10. Computer/Physics (CSC/PHY)
11. Computer/Mathematics (CSC/MAT)
12. Computer/Chemistry (CSC/CHE)
13. Integrated Science/Physics (ISC/PHY)
14. Integrated Science/Mathematics (ISC/MAT)
15. Mathematics/Physics (MAT/PHY)
16. Physical and Health Education (Double Major)

**1.0 Course Combinations for School of Vocational Education**

1. Agricultural Education (Double Major)
2. Business Education (Double Major)
3. Home Economics (Double Major)

## 5. SCHOOL OF SCIENCES

- a. Department of Biology
- b. Department of Computer Science
- c. Department of Chemistry
- d. Department of Integrated Science
- e. Department of Mathematics
- f. Department of Physical and Health Education (PHE)
- g. Department of Physics

### NCE 1: BIOLOGY COURSES

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	BIO 111	Basic Principles of Biology	1	C
	BIO 112	Cell-Biology	1	C
	BIO 113	Viruses, Bacteria and Lower Plant	2	C
	BIO 114	Ecology 1	1	C
	BIO 115	Biology Practical	2	C
		<b>Total</b>	<b>7C</b>	
SECOND	BIO 121	Diversity of Invertebrates	1	C
	BIO 122	Diversity, Anatomy and Histology of Spermatophytes		
		Biology Methods	2	C
	BIO 123	Biology Practical II	2	C
	BIO 124		1	C
		<b>Total</b>	<b>6C</b>	

### NCE II: BIOLOGY COURSES

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	BIO 211	Diversity of Chordates	2	C
	BIO 212	Research Methods and Biometry	1	C
	BIO 213	Population Education	1	C
	BIO 214	Plant Pathology	1	C
	BIO 215	Animal Histology	1	C
	BIO 216	Biology Practicals 111	1	C
		<b>Total</b>	<b>5C+1E =6</b>	
SECOND	BIO 221	Plant Physiology	2	C
	BIO 222	Vertebrate Anatomy & Physiology	2	C
	BIO 223	Embryology	1	C
	BIO 224	Biology Practical IV	1	C
	BIO 225	Evolution	1	C
		<b>Total</b>	<b>5C+1=6</b>	

### NCE III: BIOLOGY COURSES

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 311	Teaching Practice	6	C

SECOND	BIO 321	Laboratory Management	1	C
	BIO 322	Applied Biology	2	C
	BIO 323	Introductory Parasitology	1	C
	BIO 324	Genetics	2	C
	BIO 325	Biology Practical V	1	C
		<b>Total</b>	<b>7C</b>	

### SUMMARY

STUDY	NCE 1 CREDIT	NCE II CREDIT UNITS	NCE III CREDIT UNITS	TOTAL
Compulsory	13	09	08	32
Elective	00	02	00	02
Total	14	17	09	32

**NB:** The final computation of NCE Biology results will be based on minimum credit units of 32

### GRADUATION REQUIREMENTS

#### Distribution of Minimum and Maximum Credits Required for Graduation

	Minimum	maximum
a. Education courses -	30 credits	30 credits
b. General Studies Courses	18 credits	18 credits
c. Teaching practice	06 credits	06 credits
d. Biology courses	32 credits	34 credits
e. Second Teaching Subject	32 credits	34 credits
<b>Total</b>	<b>118 credits</b>	<b>122 credits</b>

### NCE 1: CHEMISTRY COURSES

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	CHE 111	General Chemistry	2	C
	CHE 112	Introductory Organic Chemistry 1	1	C
	CHE 113	Chemistry Practical	1	C
	CHE 114	Chemistry Methodology 1	1	C
		<b>Total</b>	<b>5C</b>	

### NCE II: CHEMISTRY COURSES

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	CHE 211	The Gaseous State	1	E
	CHE 212	Environment and Industrial Chemistry	1	C
	CHE 213	Chemistry Practical III	1	C
	CHE 214	Nuclear Chemistry	1	C
	CHE 215	Chemistry of Non metals	1	C
	CHE 216	Properties of Ionic compound	1	C
	CHE 217	Liquid state and colloids	1	C
		<b>Total</b>	<b>5C+1E =6</b>	
SECOND	CHE 221	Organic Chemistry 1	2	C
	CHE 222	Metals, Alloys and Transition elements	2	C
	CHE 223	Chemistry Practical IV	1	C

	CHE 224	Basic Analytical Chemistry and Research Techniques	1	C
	CHE 225	Chemistry Methodology II	1	C
		<b>Total</b>	<b>7C</b>	

**NCE III: CHEMISTRY COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 311	Teaching Practice	6	C

SECOND	CHE 321 CHE 322	Chemical Kinetics Chemistry of Alcohols, Carbonyl Compounds and Mono Carboxylic Acids Natural products and Amines Thermodynamics and Chemical Equilibrium Chemistry Practical V	2	C  C E C C
		<b>Total</b>	<b>7C</b>	

**SUMMARY**

STUDY	NCE I CREDIT	NCE II CREDIT UNITS	NCE III CREDIT UNITS	TOTAL
Compulsory	11	12	7	30
Elective	-	2	1	3
Total	11	14	8	33

**NB:** The project may be done in other teaching subject but it will be credited to EDU 323

**MINIMUM CREDIT REQUIRED FOR GRADUATION**

Compulsory	=	30 credits
Elective	=	2 credits
Total	=	32 credits

**GRADUATION REQUIREMENTS**
**Distribution of Minimum and Maximum Credits Required for Graduation**

	Minimum	maximum
a. Education courses -	30 credits	30 credits
b. General Studies Courses	18 credits	18 credits
c. Teaching practice	06 credits	06 credits
d. Biology courses	32 credits	34 credits
e. Second Teaching Subject	32 credits	34 credits
Total	<b>118 credits</b>	<b>122 credits</b>



**COMPUTER SCIENCE DEPARTMENT**
**NCE 1: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	CSC 111	Introduction to Computer Science	1	C
	CSC 112	BASIC Programming Language	2	C
	CSC 113	Computer Operations and Application	1	C
	CSC 114	Number System	1	C
	CSC 115	Introduction to Micro Processor	1	C
		<b>Total</b>	<b>6</b>	
SECOND	CSC 121	Electronic Data Processing (EDP)	1	C
	CSC 122	Word Processing MS Word	1	C
	CSC 123	Electronic Spreadsheet with MS Excel	1	C
	CSC 124	The teaching of Computer Science	1	C
		<b>Total</b>	<b>1</b>	<b>C</b>

**NCE II: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	CSC 211	Introduction to Symbolic Logic	1	E
	CSC 212	Introduction to Operations Research	1	E
	CSC 213	Database Management	2	C
	CSC 214	Data Structure	1	C
	CSC 215	Computer Logic	2	C
	CSC 216	C Programming Language	2	C
		<b>Total</b>	<b>7C + 1E = 8</b>	
SECOND	CSC 221	PASCAL Programming Language	2	C
	CSC 222	Operating System (OS) Windows application	2	C
	CSC 223	Introduction to Numerical Methods	2	C
	CSC 224	SIWES	1	C
	CSC 225	System Analysis and Design	1	C
		<b>Total</b>	<b>8</b>	

**NCE III: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 324	Teaching Practice	6	C

SECOND	CSC 321	Advance Level Programme Language (JAVA), C++, VBASIC, VCOBOL, etc. Seminars	2	C
	CSC 322	Desk Top Publishing	1	C
	CSC 323	Computer Graphics	1	E
	CSC 324	Introduction to Networking	1	E
	CSC 325	Computer Maintenance/ Troubleshooting	1	C
	CSC 326		1	C
		<b>Total</b>	<b>5C + 1E = 6</b>	

**SUMMARY**

STUDY	1 <sup>st</sup> Year Credit Units	2 <sup>nd</sup> Year Credit Units	3 <sup>rd</sup> Year Credit Units	TOTAL
Compulsory	10	15	5	30
Elective (Optional)	-	2	2	4
Total	10	17	7	34

**NB:** The project may be done in other teaching subject but it will be credited to EDU 323

**MINIMUM CREDIT REQUIRED FOR GRADUATION**

Compulsory	=	30 credits
Elective	=	2 credits
Total	=	32 credits

**GRADUATION REQUIREMENTS**
**Distribution of Minimum and Maximum Credits Required for Graduation**

	Minimum	maximum
a. Education courses -	30 credits	30 credits
b. General Studies Courses	18 credits	18 credits
c. Teaching practice	06 credits	06 credits
d. Biology courses	32 credits	34 credits
e. Second Teaching Subject	32 credits	34 credits
Total	<b>118 credits</b>	<b>122 credits</b>

**INTEGRATED SCIENCE DEPARTMENT (SINGLE MAJOR)**
**NCE 1: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	ISC 111	Mathematics for Science I	1	C
	ISC 112	Science Education I	1	C
	ISC 113	Introduction to Scientific	1	C
	ISC 114	Methods	2	C
	ISC 115	Components of the Environment	1	C
		<b>Total</b>	<b>6</b>	
SECOND	ISC 121	Matters for Science II	1	C
	ISC 122	Processes of Life	2	C
	ISC 123	Man and Energy I	2	C

**NCE II: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	ISC 211	Components of the Environment II	2	C
	ISC 212	Science Education II	1	C
	ISC 213	Man and the Environment	1	C
	ISC 214	Workshop Practices and Laboratory management	2	C
		<b>Total</b>	<b>6</b>	
SECOND	ISC 221	Nature of Matter II	2	C
	ISC 222	Science Education III	1	C
	ISC 223	Dynamics	2	C

	ISC 224	Research Methods	2	C
	ISC 225	Carbon Compound I	1	C
		<b>Total</b>	<b>8</b>	

**NCE III: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 324	Teaching Practice	6	C

**SUMMARY**

STUDY	1 <sup>st</sup> Year Credit Units	2 <sup>nd</sup> Year Credit Units	3 <sup>rd</sup> Year Credit Units	TOTAL
Compulsory	10	15	5	30
Elective (Optional)	-	2	2	4
Total	10	17	7	34

**NB:** The project may be done in other teaching subject but it will be credited to EDU 323

**MINIMUM CREDIT REQUIRED FOR GRADUATION**

Compulsory	=	30 credits
Elective	=	2 credits
Total	=	32 credits

**GRADUATION REQUIREMENTS**
**Distribution of Minimum and Maximum Credits Required for Graduation**

	Minimum	maximum
a. Education courses -	30 credits	30 credits
b. General Studies Courses	18 credits	18 credits
c. Teaching practice	06 credits	06 credits
d. Biology courses	32 credits	34 credits
e. Second Teaching Subject	32 credits	34 credits
Total	<b>118 credits</b>	<b>122 credits</b>

**11. DEPARTMENT OF MATHEMATICS**
**NCE 1: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	MAT 111	Algebra	2	C
	MAT 112	Trigonometry	2	C
	MAT 113	History of Mathematics	1	C
	MAT 114	Complex Numbers	1	C
	MAT 115	Statistics	2	C
		<b>Total</b>	<b>8</b>	
SECOND	MAT 121	Differential Calculus	2	C
	MAT 122	Co-ordinate Geometry	2	C
	MAT 123	Math Methodology	2	C
	MAT 124	Math Lab. Practical	1	C
	MAT 124	Introduction to Computer	1	E
		<b>Total</b>	<b>8</b>	

**NCE II: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	MAT 211	Integral Calculus	2	C
	MAT 212	Problem Solving	1	C
	MAT 213	Number Theory	1	C
	MAT 214	Probability Theory	2	C
		<b>Total</b>	<b>6</b>	
SECOND	MAT 221	Dynamics	1	C
	MAT 222	Vector Analysis	2	C
	MAT 223	Real Analysis 1	1	C
	MAT 224	JSS Contents	1	C
	MAT 225	Research Methodology	1	C
		<b>Total</b>	<b>6</b>	

**NCE III: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 311	Teaching Practice	6	C
SECOND	MAT 321	Static	1	C
	MAT 322	Linear Algebra	1	C
	MAT 323	Real Analysis II	2	E
	MAT 324	Abstract Algebra	1	E
	MAT 325	Differential Equations	1	C

**SUMMARY**

Study Status	1 <sup>st</sup> Year Credit Units	2 <sup>nd</sup> Year Credit Units	3 <sup>rd</sup> Year Credit Units	TOTAL
Compulsory	16	12	3	30
Elective	1	-	3	4
Total	16	12	6	34

**NB:** *The project may be done in other teaching subject but it will be credited to EDU 323*

**Minimum Credit Required For Graduation**

Compulsory	=	32 credits
Elective	=	0 credits
Total	=	32 credits

**GRADUATION REQUIREMENTS**
**Distribution of Minimum and Maximum Credits Required for Graduation**

	Minimum	maximum
a. Education courses -	30 credits	30 credits
b. General Studies Courses	18 credits	18 credits
c. Teaching practice	06 credits	06 credits
d. Biology courses	32 credits	34 credits
e. Second Teaching Subject	32 credits	34 credits
Total	<b>118 credits</b>	<b>122 credits</b>

**11. DEPARTMENT OF PHYSICS**
**NCE 1: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	PHY 111	Mathematics for Physics	1	C
	PHY 112	Electromagnetism I	2	C
	PHY 113	Mechanics and Properties of Matter I	2	C
	PHY 114	Introduction to Physics Practical	1	C
		<b>Total</b>	<b>6</b>	
SECOND	PHY 121	Thermal Physics I	2	C
	PHY 122	Optics I	1	C
	PHY 123	Basic and Digital Electronics	2	C
	PHY 124	Physics Methodology I	2	C
	PHY 125	Physical Practical I	1	C
		<b>Total</b>	<b>8</b>	<b>C</b>

**NCE II: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	PHY 211	Atomic and Quantum Physics I	1	C
	PHY 212	Electromagnetism II	2	C
	PHY 213	Mechanism and properties of Matter II	3	C
	PHY 214	Math for Physics II	1	C
	PHY 215	Physics Practical II	1	C
		<b>Total</b>	<b>8</b>	
SECOND	PHY 221	Workshop Practice	1	C
	PHY 222	Optics	2	C
	PHY 223	Thermal Physics II	2	C
	PHY 224	Physics Methodology	1	C
		<b>Total</b>	<b>6C</b>	

**NCE III: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 311	Teaching Practice	6	C
SECOND	PHY 321	Electromagnetism III	2	C
	PHY 322	Atomic and Quantum Physics II	1	C
	PHY 323	Physics Practical III	1	C
		<b>Total</b>	<b>4</b>	

**SUMMARY**

Study Status	1 <sup>st</sup> Year Credit Units	2 <sup>nd</sup> Year Credit Units	3 <sup>rd</sup> Year Credit Units	TOTAL
Compulsory	15	12	3	30
Elective	1	-	3	4
Total	16	12	6	34

**NB:** The project may be done in other teaching subject but it will be credited to EDU 323

**Minimum Credit Required For Graduation**

Compulsory	=	32 credits
Elective	=	0 credits
Total	=	32 credits

**GRADUATION REQUIREMENTS**
**Distribution of Minimum and Maximum Credits Required for Graduation**

	Minimum	maximum
a. Education courses -	30 credits	30 credits
b. General Studies Courses	18 credits	18 credits
c. Teaching practice	06 credits	06 credits

d. Biology courses	32 credits	34 credits
e. Second Teaching Subject	32 credits	34 credits
<b>Total</b>	<b>118 credits</b>	<b>122 credits</b>

**DEPARTMENT OF PHYSICAL AND HEALTH EDUCATION (DOUBLE MAJOR)**
**NCE 1: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	PHE 111	Theory and Techniques of Football	2	C
	PHE 112	Theory and Techniques of Handball	2	C
	PHE 113	Physical Fitness	1	C
	PHE 114	History and Philosophy of Physical Education	2	C
	PHE 115	Recreation Education	1	C
	PHE 116	Concepts of School and Community Health Education		
	PHE 117	Anatomy and Physiology	2	C
			3	C
		<b>Total</b>	<b>13C</b>	
SECOND	PHE 121	Theory and Techniques of athletics (Track Events)	2	C
	PHE 122	Theory and Techniques of Gymnastics	2	C
	PHE 123	Theory and Techniques of Swimming	2	C
	PHE 124	Method of Teaching Physical and Health	1	E
	PHE 125	First Aid and Safety Education	2	C
	PHE 126	Personal, Mental and Emotional Health	1	C
	PHE 127	Anatomy and Physiology II	3	C
			2	C
		<b>Total</b>	<b>12C+1E = 12</b>	

**NCE II: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	PHE 211	Theory and Techniques of Basketball	2	C
	PHE 212	Theory and Techniques of Volleyball	2	C
	PHE 213	Theory and Techniques of Cricket	1	E
	PHE 214	Introduction to Sports Management	2	C
	PHE 215	Coaching and Officiating	2	C
	PHE 216	Nutrition and Drug Education	2	C
	PHE 217	Citizenship and Leadership Training	2	C
		<b>Total</b>	<b>12C + 1E = 13</b>	
SECOND	PHE 221	Theory and Techniques of Tennis	2	C
	PHE 222	Theory and Techniques of Athletics (Field events)	2	C
	PHE 223	Theory and Techniques of Hockey	1	E
	PHE 224	Seminars in Physical and Health Education	1	C
	PHE 225	Physical and Health Education Curriculum		
	PHE 227	Introduction to Sociology of Sports	2	C
	PHE 228	Research Methodology in PHE		
	PHE 229	Test and Measurement in PHE	1	C
			2	C
		<b>Total</b>	<b>13 + 1E = 14</b>	

**NCE III: COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 311	Teaching Practice	6	C

SECOND	PHE 321	Theory and Techniques of Badminton Theory and Techniques of Table Tennis	2	C
	PHE 322	Exercise Physiology	2	C
	PHE 323	Communicable and Non-communicable Diseases	1	C
	PHE 324	Introduction to Psychology of Sports	1	C
	PHE 325	Adapted Physical Education and Sport	1	C
	PHE 326	Family Life and Reproductive Health Education	1	C
	PHE 327	Combat sports, Traditional sports and Dance Practicum in Physical Conditioning (Circuit Training)	2	C
	PHE 328		1	C
	PHE 329			
		Total	<b>12C +1E = 1</b>	

**SUMMARY**

Study Status	1 <sup>st</sup> Year Credit Units	2 <sup>nd</sup> Year Credit Units	3 <sup>rd</sup> Year Credit Units	TOTAL
Compulsory	25	25	12	62
Elective	1	2	1	4
Total	26	27	13	66

**NB:** *The project may be done in other teaching subject but it will be credited to EDU 323*

**Minimum Credit Required For Graduation**

Compulsory	=	22 credits
Elective	=	2 credits
Total	=	64 credits

**GRADUATION REQUIREMENTS**
**Distribution of Minimum and Maximum Credits Required for Graduation**

	Minimum	maximum
a. Education courses -	30 credits	30 credits
b. General Studies Courses	18 credits	18 credits
c. Teaching practice	06 credits	06 credits
d. PHE courses	64 credits	66 credits
Total	<b>118 credits</b>	<b>120 credits</b>

**5. SCHOOL OF PRELIMINARY AND REMEDIAL STUDIES**
**DEPARTMENT OF PRE-NCE STUDIES**
**GENERAL COURSES: ENGLISH LANGUAGE**
**PRE-NCE GENERAL ENGLISH COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	GEN 011	Comprehension, Summary & Essay	2	C
	GEN 012	Vocabulary Development I	1	C
		Total	<b>3</b>	

SECOND	GEN 021	Essay Writing	2	C
	GEN 022	Vocabulary Development II	1	C
		<b>Total</b>	3	
		<b>Grand Total</b>	6	

**PRE-NCE GENERAL MATHEMATICS COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	GMT 011	Number and Numeration	2	C
	GMT 012	Pure Mathematics I	1	C
		<b>Total</b>	3	
SECOND	GMT 021	Statistics, Probability & Calculus	2	C
	GMT 022	Pure Mathematics I	1	C
		<b>Total</b>	3	

**PRE-NCE GENERAL MATHEMATICS COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	GED 011	The Teacher and the Teaching Profession	1	C
SECOND	GED 021	Principles of Teaching	1	C
		<b>Grand Total</b>	2	

**PRE-NCE LANGUAGES COURSES**

**Note:** An addition to General English Candidates must register English Literature courses. They are also expected to register and pass UTME/JAMB Examinations as a pre-requisite to advancement into NCE 1

**PRE-NCE FRENCH COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	FRE 011	Oral Expression & Comprehension	2	C
	FRE 012	Grammar I	2	C
	FRE 013	Written Expression & Comprehension	2	C
	FRE 014	Civilization	2	C
		<b>Total</b>	8	
SECOND	FRE 021	Written Expression & Comprehension	2	C
	FRE 022	Grammar II	2	C
	FRE 023	Written Expression & Comprehension	2	C
	FRE 024	Civilization	2	C
		<b>Total</b>	8	
		<b>Grand Total</b>	16	

**PRE-NCE VOCATIONAL AND TECHNICAL EDUCATION**

**NOTES:** In addition to PRE-NCE General English and Mathematics. Candidates are to register for subjects listed below. They are also expected to register and pass UTME/JAMB Examination as a pre-requisite to advancement into NCE 1

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	AGE 011	Basic Concepts and Issues in Agriculture	2	C
	AGE 012	Introduction to the Study of Soils	2	C
	AGE 013	Plant Biology	2	C
	AGE 014	Elements of Crop Production	2	C
		<b>Total</b>	8	
SECOND	AGE 021	Introduction to Livestock Science	2	C
	AGE 022	Livestock Management	2	C
	AGE 023	Factors of Agricultural Production	2	C
	AGE 024	Surveying and Farmstead	2	C
		<b>Total</b>	8	
		<b>Grand Total</b>	16	



**PRE-NCE: BUSINESS EDUCATION: must register commerce and Economics**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	BED 011	Office Practice	2	C
	BED 012	Accounting/Book keeping	3	C
	BED 013	Typewriting	3	C
	BED 014	Shorthand	3	C
	BED 015	Commerce	2	C
	BED 016	Economics 1	2	C
		<b>Total</b>	<b>15</b>	
SECOND	BED 021	Office Practice	2	C
	BED 022	Accounting/Book keeping	3	C
	BED 023	Typewriting	3	C
	BED 024	Shorthand	3	C
	BED 025	Commerce	2	C
	BED 026	Economics II	3	C
		<b>Total</b>	<b>16</b>	
		<b>Grand Total</b>	<b>31</b>	

**PRE-NCE COIMMERCE**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	COM 011	Introduction to Commerce	2	C
	COM 012	Aids to Trade	2	C
	COM 013	Intro. To Business Studies	2	C
	COM 014	Business Management	2	C
		<b>Total</b>	<b>8</b>	
SECOND	COM 021	Legal Aspect of Business	2	C
	COM 022	Intro. To Marketing	2	C
	COM 023	Principles of Account	2	C
	COM 024	Types of Account	2	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE HOME ECONOMIC COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	HEC 011	Introduction to Home Economics	2	C
	HEC 012	Principle of Home Management	3	C
	HEC 013	Family Life Education	3	C
		<b>Total</b>	<b>8</b>	
SECOND	HEC 021	Food and Nutrition	2	C
	HEC 022	Clothing and Textile	2	C
	HEC 023	Home Management	2	C
	HEC 024	Careers in Home Economics	2	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE= BIOLOGY COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	BIO 011	Cell Biology	2	C
	BIO 012	Animal Biology	2	C
	BIO 013	Plant Biology	2	C
	BIO 014	Biology Practical 1	2	C
		<b>Total</b>	<b>8</b>	
SECOND	BIO 021	Ecology	3	C
	BIO 022	Genetics and Evolution	3	C

	BIO 023	Biology Practical II	2	C
		<b>Total</b>	8	
		<b>Grand Total</b>	16	

**PRE-NCE CHEMISTRY**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	CHE 011	General Principles Of Chemistry	2	C
	CHE 012	General Physical Chemistry	3	C
	CHE 013	Practical Chemistry I	3	C
		<b>Total</b>	<b>8</b>	
SECOND	COM 021	Practical Chemistry II	3	C
	COM 022	Introduction to Organic Chemistry	2	C
	COM 023	Organic Chemistry	3	C
		<b>Total</b>	<b>8</b>	

**PRE-NCE PHYSICS COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	PHY 011	Measurements, Mechanic and Properties of Matter 1	2	C
	PHY 012	Waves	2	C
	PHY 013	Heat	2	C
	PHY 014	Practical Physics 1	2	C
		<b>Total</b>	<b>8</b>	
SECOND	PHY 021	Mechanics and properties of Matter II	2	C
	PHY 022	Electrostatics and Electricity	2	C
	PHY 023	Magnetism and Electromagnetics	2	C
	PHY 024	Practical Physics II	2	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE: HEALTH EDUCATION COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	HED 011	Growth and Development I	3	C
	HED 012	Growth and Development II	3	C
	HED 013	Beverages, food preparation and Physical Health	1	C
	HED 014	Personal Health I	1	C
		<b>Total</b>	<b>8</b>	
SECOND	HED 021	Introduction to Diseases and Control	3	C
	HED 022	First Aid and Safety Education	1	C
	HED 023	Introduction to Community, Environmental, Family and Personal Health Education	3	C
	HED 024	Personal Health II	1	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE – PHYSICAL AND HEALTH EDUCATION**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	PED 011	Foundation of Physical Education	2	C
	PED 012	History and Dev. Of Physical Education	2	C
	PED 013	Introductory Human Anatomy, Physiology, Exercises, Nutrition and First Aid	2	C
	PED 014	Physical Education Practical I	2	C
		<b>Total</b>	<b>8</b>	
SECOND	PED 021	Theory and Practice of Athletics	3	C
	PED 022	Physical Education, Sports and Society	3	C
	PED 023	Physical Education Practice II	2	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE COMPUTER EDUCATION**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	CSE 011	Computer Science Orientation	2	C
	CSE 012	Disk Operatory System	2	C
	CSE 013	Introduction to Windows Operating	2	C
	CSE 014	Number System	2	C
		<b>Total</b>	<b>8</b>	
SECOND	CSE 021	Introductory to Programming	2	C
	CSE 022	Introduction to Word Processing	2	C
	CSE 023	Introduction to Electronic Spreadsheet	2	C
	CSE 024	Introduction to Database system	2	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE: ART AND SOCIAL STUDIES COURSES**

NOTES: in addition to PRE\_NCE General English and Mathematics candidates are to register for subjects listed below. They are also expected to register and pass UTME/JAMB Examination as Pre-requisite to advancement into NCE 1

**PRE-NCE - ISLAMIC STUDIES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	ISS 011	Introduction to the Study of Quran	2	C
	ISS 012	Quran	1	C
	ISS 013	Introduction the Study of Hadith	3	C
	ISS 014	Fiqh (Islamic Jurisprudence) Tarikh (Islamic History)	2	C
		<b>Total</b>	<b>8</b>	
SECOND	ISS 021	Textual Studies of the Quran	2	C
	ISS 022	Textual studies of the Hadith	1	C
	ISS 023	Tahdhib (Moral Teachings in Islam)	3	C
	ISS 024	Islamic Economic and Political Systems	2	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE: CHRISTIAN RELIGIOUS STUDIES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	CRS 011	The Early History of Israel	3	C
	CRS 012	The Life and Teachings of Christ	3	C
	CRS 013	Early Church History	2	C
		<b>Total</b>	<b>8</b>	
SECOND	CRS 021	Religion in Society	2	C
	CRS 022	Selected Epistles	2	C
	CRS 023	Monarchy to the Fall of the Southern Kingdom	2	C
	CRS 024	The division of the Kingdom to the return from Exile	2	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE – SOCIAL STUDIES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	SOS 011	Introduction to Social Studies	3	C
	SOS 012	Man and his Physical Environment	3	C
	SOS 013	Man and his Social Environment	2	C
		<b>Total</b>	<b>8</b>	
SECOND	SOS 021	Culture and National Identity	3	C
	SOS 022	Man and his political life	2	C
	SOS 023	Man and his economic life	3	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE: ECONOMICS**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	ECO 011	Introduction to Economics I	2	C
	ECO 012	Elementary Principles of Economics I	3	C
	ECO 013	Introduction to Mathematical Concepts	3	C
		<b>Total</b>	<b>8</b>	
SECOND	ECO 021	Introduction to Economics II	2	C
	ECO 022	Elementary Principles of Economics II	3	C
	ECO 023	Introduction to Public Finance	3	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE HISTORY**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	HIS 011	Nigeria from Beginning to 1800	3	C
	HIS 012	Nigeria from 1800 – 1900	2	C
	HIS 013	West and North Africa since 1800	2	C
	HIS 014	Eastern and Southern Africa	1	C
		<b>Total</b>	<b>8</b>	
SECOND	HIS 021	Nigeria from 1900 – 1960	2	C
	HIS 022	Nigeria since independence	3	C
	HIS 023	Africa and the Wider World since 1900	3	C
		<b>Total</b>	<b>8</b>	
		<b>Grand Total</b>	<b>16</b>	

**PRE-NCE GEOGRAPHY COURSES**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	GEO 011	Regional geography OF Nigeria	2	C
	GEO 012	Element of Physical Geography I	3	C
	GEO 013	Human Geography I	3	C
		<b>Total</b>	<b>8</b>	
SECOND	GEO 021	Regional Geo. Of West Africa & rest of Africa	2	C
	GEO 022	Element of Physical Geography II	2	C
	GEO 023	Human Geography II	2	C

	GEO 024	Practical Geography	2	C
		<b>Total</b>	8	
		<b>Grand Total</b>	16	

## 6. SCHOOL OF VOCATIONAL EDUCATION

- Department of Agricultural Education
- Department of Business Education
- Department of Home Economics

### NCE I - AGRICULTURAL EDUCATION DEPARTMENT

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	AGE 110	Introduction to Vocational and Technical Edu.	1	C
	AGE 111	Introduction to Agriculture	1	C
	AGE 112	Agricultural Biology	2	C
	AGE 113	Agricultural Mathematics	1	C
	AGE 114	Agricultural Physics	1	C
	AGE 115	Introduction to Agro Climatology	2	C
	AGE 116	Agricultural Chemistry	2	C
	AGE 117	Practical Agriculture	1	C
	AGE 118	Introduction to Crop Production	2	C
		<b>Total</b>	<b>13</b>	
SECOND	AGE 121	Arable Crop Production	2	C
	AGE 122	Introduction to Animal Science	1	C
	AGE 123	Youth Organization In Agriculture	2	C
	AGE 124	Principles of Agricultural Economics	1	C
	AGE 125	Agricultural Methodology	2	C
	AGE 126	Introduction to Soil Science	2	C
	AGE 127	Agric. Finance	1	C
	AGE 128	SIWES	2	C
		<b>Total</b>	<b>13</b>	

### NCE II - AGRICULTURAL EDUCATION DEPARTMENT

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	AGE 211	Tree Crop production	2	C
	AGE 212	Poultry production	2	C
	AGE 213	Introduction to Genetics	2	C
	AGE 214	Principles of Agricultural Economics	1	C
	AGE 215	Farm Power and Machinery	2	C
	AGE 216	Curriculum Development in Agric.	1	C
	AGE 217	Fish Production	2	C
	AGE 218	Animal Nutrition	1	C
		<b>Total</b>	<b>13</b>	
SECOND	VTE 220	Entrepreneurship in Vocational and Technical Education	2	C
	AGE 221	Research Methods in Agricultural Education	2	C
	AGE 222	Soil Fertility	2	C
	AGE 223	Principles of Crop Protection	2	C

	AGE 224	Crop Improvement	1	C
	AGE 225	Livestock Production Ruminants/ Non Ruminants	4	C
	AGE 226	Principle of Farm Management		
	AGE 227	Practical Agriculture IV/Field Trip	2	C
	AGE 228	Land Survey and Farm State Planning	1	C
	AGE 229	Excursion	2	C
		<b>Total</b>	20	

### NCE III- AGRICULTURAL EDUCATION DEPARTMENT

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 311	Teaching Practice	6	C
SECOND	AGE 320	Seminar in Agricultural Education	1	C
	AGE 321	Environmental Education in Agriculture	1	C
		Animal Health		
	AGE 322	Food Products & Technology	2	C
	AGE 323	Basic Agricultural Water Engineering	2	C
	AGE 324	Horticulture	2	C
	AGE 325	Agricultural/Development and Policy	2	C
	AGE 326	Bee Keeping/Snail/Cane Rat farming	1	C
	AGE 327	Entrepreneurship in Agricultural	1	C
	A-C	Education		
	AGE 310	Agricultural Marketing and Cooperatives	2	C
	AGE 315	Introduction to Rural Sociology and	1	C
	AGE 318	Extension	1	C
		<b>Total</b>	17	

### GRADUATION REQUIREMENTS

#### Distribution of Minimum Credits Required for Graduation

- Education courses 30 credits
- General Studies Courses 18 credits
- Teaching Practice 06 credits
- Agriculture courses 64 credits

### NCE 1 – BUSINESS EDUCATION DEPARTMENT

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	VTE 110	Introduction to VTE	1	C
	BED 111	Principles of Accounts I	2	C
	BED 112	Business Mathematics I	1	C
	BED 113	Commerce I	1	C
	BED 114	Introduction to Economics I	2	C
	BED 115	Office Practice 1	1	C
	BED 116	Shorthand Theory 1	2	C
	BED 117	Typewriting/Keyboarding 1	2	C
		<b>Total</b>	<b>12</b>	
SECOND	BED 121	Principles of Account Ii	2	C
	BED 122	Business Mathematics II	1	C

	BED 123	Commerce II	2	C
	BED 124	Introduction to Economics II	2	C
	BED 125	Office Practice II	1	C
	BED 126	Shorthand II	2	C
	BED 127	Typewriting/Keyboarding	2	C
	BED 128	SIWES	2	C
		<b>Total</b>	14	

**GRADUATION REQUIREMENTS**
**Distribution of Minimum Credits Required for Graduation**

- Education courses 30 credits
- General Studies Courses 18 credits
- Teaching Practice 06 credits
- Agriculture courses 64 credits

**NCE II – BUSINESS EDUCATION DEPARTMENT**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST		Teaching Practice	6	C
SECOND (SECRETARIAL OPTION)	BES 320	Entrepreneurship in Business Education II	2	C
	BES 321	Shorthand	5	C
	BES 322	Word Processing IV	6	C
	BES 323	Principles of Management	2	C
	BES 324	Office Management	2	C
	BES 325	Introduction to International Economics	2	C
	BES 326	Office Technology and Management	2	C
	BES 327	Education	3	C
		<b>Total</b>	<b>25</b>	
(ACCOUNTING OPTION)	BEA 320	Entrepreneurship in Business Education	2	
	BEA 321	Cost and Management Accounting	3	C
	BEA 322	Public Sector Economics	2	C
	BEA 323	Principles of Management	2	C
	BEA 324	Advanced Financial Accounting	3	C
	BEA 325	Introduction to International Economics	2	C
	BEA 326	Auditing	2	C
	BEA 327	Business Communication	2	C
	BEA 328	Taxation	2	C
	BEA 329	Business Statistics	3	C
		<b>Total</b>	<b>23</b>	

**NCE 1 – HOME ECONOMICS DEPARTMENT**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	VTE 110	Introduction to VTE	1	C
	HEC 111	Introduction to Home Economics Education	2	C
	HEC 112	Introduction to Textile Science	2	C
	HEC 113	Introduction to Clothing	2	C
	HEC 114	Orientation to Food Laboratory, Equipment and tools	2	C
		Introduction to Home Management		
	HEC 115	Introduction to Biology	2	C

	HEC 116	Introduction to Mathematics	2	C
	HEC 117		1	C
		<b>Total</b>	<b>13</b>	
SECOND	HEC 121	Pattern Drafting and Development	1	C
	HEC 122	Principles and Practice of Meal Preparation	2	C
	HEC 123	Beverage and Drinks, Condiment and Flavoring	2	C
	HEC 124	Housing Design and Management	1	C
	HEC 125	Introduction to Nutrition	1	C
	HEC 126	Introduction to Chemistry	1	C
	HEC 127	Introduction to Economics	1	C
	HEC 128	Introduction to Physic	1	C
	HEC 129	SIWES	2	C
		<b>Total</b>	<b>12</b>	

**NCE 1 – HOME ECONOMIC DEPARTMENT**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	HEC 211	Clothing Construction and Alteration	2	C
	HEC 212	Clothing Selection and maintenance	2	C
	HEC 213	The Family: Marriage and Family Relationship	2	C
	HEC 214	Fundamentals of Nutrition	2	C
	HEC 215	Personal and Community Health	2	C
	HEC 216	Meal Management and Service	3	C
	HEC 217	Hotel and Tourism Education	1	C
	HEC 218	Child Development and care	1	C
		<b>Total</b>	<b>15</b>	
SECOND	VTE 220	Entrepreneurship in VTE 1	2	C
	HEC 221	Textile Design	2	C
	HEC 222	Consumer Education	2	C
	HEC 223	Organization and Evaluation of Home Economic	1	C
	HEC 224	Curriculum	2	C
		Principle of Nutrition 1		
	HEC 225	Home Management II	2	C
	HEC 226	Pregnancy and Child Development	2	C
	HEC 227	Methods of Teaching Home Economics	2	C
	HEC 228	Research Method in Home Economics	1	C
		<b>Total</b>	<b>16</b>	

**NCE 1II – HOME ECONOMICS DEPARTMENT**

SEMESTER	COURSE CODE	COURSE TITLE	COURSE CREDIT	STATUS
FIRST	EDU 311	Teaching Practice	6	C
SECOND	HEC 320	Entrepreneurship in Home Economics Education	3	C
	HEC 321	Advanced Clothing	3	C
	HEC 322	Design and Construction	2	C
	HEC 323	Food preservation	2	C
	HEC 324	Principles of Nutrition II	2	C
	HEC 325	Home Management	1	C
	HEC 326	Residence Practicum	2	C
	HEC 327			
		<b>Total</b>	<b>25</b>	